



ANNUAL REPORTS
OF THE
TOWN OFFICERS
OF
ALSTEAD, N. H.
YEAR ENDING DECEMBER 31, 1962

HISTORICAL NOTES OF ALSTEAD, N.H.

Alstead received its first Charter under the name of Newtown in 1761 from King George II, through Gov. Benning Wentworth. No settlements were made and the Charter was forfeited.

The present town of Alstead was granted by Charter August 6, 1763, through Governor Benning Wentworth to Samuel Chase and seventy associates. The first settlers were William Druce, Isaac Cady, and Simon Baker, about 1764. These three, together with Deacon Hoseph Warner, Jason Wait, and Timothy, Barnabas and Gideon Delano became the first Town Fathers at a Town Meeting held March 11, 1766.

The Vilas family in America was founded by Peter Vilas, who arrived from England in 1722, and his son, Noah, came to Alstead in 1770, and established a family which will be long remembered in the Town through the generous endowments of Charles N. Vilas.

Other generous benefactors of the town were Mr. and Mrs. John G. Shedd who presented and endowed the beautiful Shedd Porter Memorial Library.

In 1781 the first religious services were held in a dedicated Meeting House at what is now Alstead Center.

In addition to the pursuit of agriculture, mills were erected on Cold River, and cloth, Potash, paint and some of the early paper of New England was manufactured at Paper Mill Village, by which name Alstead Village was known until about 1865. The first paper mill in all this section of New England was located in Paper Mill Village.

Alstead Center was for many years the business center of the town; later most of the business was conducted in Paper Mill Village.

East Alstead on Lake Warren now has a very large summer community.



MAIN STREET, ALSTEAD, N. H.

ANNUAL REPORTS
OF THE
TOWN OFFICERS
OF
ALSTEAD, N. H.

YEAR ENDING DECEMBER 31, 1962

TABLE OF CONTENTS

Arch Pond Report	21
Auditor's Report	27
Budget	9
Civil Defense	21
Expenditures	10
Fire Department	15
Librarian	22
Officials of Town of Alstead	3
Planning Board	18
Police Department	17
Property Valuation	8
Road Agent's Report	18
School District Officers' Annual Report	49
Selectmen's Report	11
Tax Collector's Report	40
Tax Rate for Town of Alstead	8
Town Clerk's Report	42
Treasurer's Report	36
Vilas Pool Report	12
Vital Statistics	46
Warrant	5

352.07
A45
1962

ALSTEAD TOWN OFFICIALS - 1962

		Term Expires
Selectmen	Robert H. Batchelder, Chairman	1963
	Harry A. Neal	1964
	Harry A. Spooner	1965
Moderator	Austin Fletcher	
Representative	Ralph Totman	
Town Clerk	Grace Ellis	
Town Treasurer	Howard Goss	
Tax Collector	Gilman Ellis	
Road Agent	Clifford Clark	
Overseer of Pub. Wel.	Richard Clark	
Trustees of Trust Funds	Gilman Ellis	1963
	Marie Radcliffe	1964
	Edith Provost	1965
Constables	Joseph K. Durell	
	Erwin Ward	
Fire Commissioners	Richard Wilson (app. to fill vacancy)	1963
	Ashton B. Holmes	1964
	Heman Chase	1965
Park Commissioner	Willard Kelley	
Library Trustees	Mildred Moulthrop	1963
	Willard Kelley	1963
	Edith Chase	1964
	Alma Ring	1964
	Edith Provost	1965
	Charles La Frank	1965
Librarian	Laura MacLane	
Dog Constable	Erwin Ward	
Arch Pond Proj. Comm.	Marie Radcliffe	1963
	Howard Jacobson	1964
	Howard Goss	1965
Civil Defense Director	G. Bruce Mavor	
Supervisors of Check List	Earl M. Pitcher	
	Roy H. Buss	
	Herbert F. Muzzy	

Ballot Clerks	Leon Trow Nellie Ayer Alice Bragg Edith Spooner	
Planning Board	Paul Marx Marie Radcliffe Bernice McPherson Fred Stearns, Jr. Robert Batchelder (ex-officio)	1965 1964 1966 1963
Fence Viewers	Charles La Frank George Woodell	
Measurer of Wood & Lumber	George Woodell	
School Board	Allison Gleason Margaret Renzelman Paul Marx	1963 1964 1965

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Alstead in the County of Cheshire in said State, qualified to vote in Town Affairs:

Polls will be open 9 A.M. to 7 P.M.

You are hereby notified to meet at Vilas High School in Said Alstead on Tuesday, the 12th day in March, next at nine of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same.
3. To see what sum of money the Town will raise and appropriate for Old Age Assistance and for the support of the poor.
4. To see if the Town will raise and appropriate \$11,000.00 for highways and bridges.
5. To see if the Town will raise and appropriate \$6,000.00 to oil town roads.
6. To see what action the Town will take regarding replacement of the GMC town truck.
7. To see if the Town will authorize the Selectmen to sell real estate acquired by tax sale.
8. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.
9. To see what sum of money the Town will raise and appropriate for the care of cemeteries.
10. To see if the Town will vote to raise and appropriate \$50.00 for Memorial Day.
11. To see what sum of money the Town will vote to raise and appropriate for the support of the Library.
12. To see if the Town will vote to raise and appropriate \$175.00 for the Elliot Community Hospital.
13. To see if the Town will authorize the Selectmen to have the Town Clock repaired and electrified using funds from the Arch Pond Project to accomplish same.

14. To see if the Town will vote to raise and appropriate \$500.00 for the Police Department for the protection of persons and property.

15. To see if the Town will vote to raise and appropriate \$400.00 to rent and maintain land for a public dump.

16. To see if the Town will vote to raise and appropriate the sum of \$175.00 to the Monadnock Region Association of Southwestern New Hampshire for the issuance and distribution of printed matter, newspaper and magazine advertising, and by other means calling attention to the resources and natural advantages of the Town, in cooperation with the other thirty-seven towns of the Monadnock Region.

17. To see what sum of money the Town will raise and appropriate for the care of parks and playgrounds.

18. To see if the Town will vote to raise and appropriate the sum of \$200.00 for the support of band concerts.

19. To see if the Town will vote to raise and appropriate the sum of \$200.00 to maintain a skating rink on Milot Green.

20. To see if the Town will vote to raise and appropriate \$3700.00 for fire protection and support of the fire department.

21. To see what sum of money the Town will vote to raise and appropriate to be put into a capital reserve fund for the purchase of a new fire truck when the need arises.

22. To see if the Town will vote to accept the Fire House at East Alstead.

23. To see if the Town will vote to ratify, approve and confirm the action of our Fire Department in joining our Town to the Southwestern New Hampshire District Fire Mutual Aid System in 1958 and in agreeing that our Fire Department may give and receive outside aid as provided in RSA 154 as amended.

24. To see if the Town will vote to raise and appropriate the sum of \$300.00 for Civil Defense.

25. To see if the Town will vote to raise and appropriate \$450.00 for the expense of Social Security administration.

26. To see if the Town will vote to raise and appropriate the sum of \$1400.00 for street lights and authorize the Selectmen to install new type light in front of the High School and re-locate the present one.

27. To see if the Town will vote to accept all Trust Funds of \$200.00 or more, each, received for the perpetual care of cemetery lots.

28. To see if the Town will vote to raise and appropriate the sum of \$774.65 for TRA construction, the State to contribute \$5164.31.

29. To see if the Town will vote to authorize a discount of 2% on real estate taxes paid prior to October 1.

30. To see what sum of money the Town will raise and appropriate towards long term note on Channel Project on Route 123.

31. To see if the Town will vote to raise and appropriate \$400.00 to defray expenses of Bi-Centennial observance.

32. To see if the Town will authorize the Moderator to appoint a committee of at least five voters to investigate possibilities of acquiring a Town Hall and report at Town Meeting in March 1964.

33. To see if the Town will authorize the Moderator to appoint a committee of at least five voters to study the possibility of a sidewalk from the Grammar School to the Village and report at Town Meeting 1964.

34. To transact any other business that may legally come before this meeting.

Robert H. Batchelder

Harry A. Neal

Harry A. Spooner

SELECTMEN OF ALSTEAD

INVENTORY OF PROPERTY VALUATIONS

	<u>1961</u>	<u>1962</u>
Land & Buildings	\$ 2,055,095.00	\$ 2,081,545.00
House Trailers	17,300.00	27,600.00
Mills & Machinery	22,000.00	22,800.00
Electric Plants	96,000.00	97,000.00
Stock in Trade	27,900.00	31,750.00
Boats & Launches	----	2,625.00
Horses	2,000.00	200.00
Cows	23,750.00	23,150.00
Other Neat Stock	1,990.00	1,665.00
Sheep & Goats	30.00	400.00
Fowls	200.00	200.00
Gasoline Pumps	600.00	900.00
Road Building Machinery	20,400.00	16,300.00
Wood & Lumber	<u>26,688.00</u>	<u>27,000.00</u>
	\$ 2,293,953.00	\$ 2,333,135.00
Less Veterans Ex.	<u>66,100.00</u>	<u>60,400.00</u>
	\$ 2,252,158.00	\$ 2,272,735.00

ALSTEAD TAX RATE

Town Appropriation Less Town Revenue	\$ 5,638.27
Town Appropriation Schools	80,679.78
County Tax Assessment	<u>5,954.99</u>
	\$92,273.04

$$(2,272,735 \times 4.06 = 92,273.04)$$

BUDGET OF THE TOWN OF ALSTEAD

<u>RECEIPTS</u>	<u>Est. 1962</u>	<u>Actual 1962</u>	<u>Est. 1963</u>
FROM STATE:			
Interest and Dividends Tax	\$ 2,400.00	\$ 2,605.55	\$ 2,600.00
Railroad Tax		9.54	10.00
Savings Bank Tax	35.00		
Reim. a/c Exemption of Growing Wood & Timber		1.00	
For Fighting Forest Fires		31.12	
Reim. a/c Old Age Assistance		48.57	45.00
Road Toll Refund - Class Y Hwy	1,473.83	1,630.53	1,631.56
FROM LOCAL SOURCES EXCEPT TAXES:			
Dog Licenses	375.00	418.00	400.00
Business Licenses, Permits & Filing Fees		34.00	15.00
Fines & Forfeits		79.50	75.00
Interest Received on Taxes & Deposits	1,000.00	1,127.49	1,000.00
Income from Trust Funds	21,000.00	21,496.21	21,000.00
Income of Departments:			
(a) Highway, including rental of equipment	500.00	369.18	350.00
(b) T.R.A.			5,164.31
(c) Fire Dept.		62.35	50.00
(d) Rent Town Property		323.65	
Income from Municipally owned Utilities:			
(a) Rent Town Dump		450.00	200.00
Motor Vehicle Permit Fees	4,500.00	5,065.27	5,050.00
Sale of Town Property		187.74	
Sale Lots at Arch Pond		2,975.00	
FROM LOCAL TAXES OTHER THAN PROPERTY TAXES:			
(a) Poll Taxes-Regular @ \$2	500.00	610.00	600.00
(b) National Bank Stock Taxes	2.50	2.50	2.50
(c) Yield Taxes	200.00	324.42	325.00
(d) Head Tax	200.00	260.00	250.00
TOTAL REVENUES FROM ALL SOURCES EXCEPT PROPERTY TAXES			
	\$32,186.33	\$38,111.62	\$ 38,570.37
*AMT. TO BE RAISED BY PROP. TAXES			<u>93,906.28</u>
TOTAL REVENUES			\$132,476.65

PURPOSES OF EXPENDITURES

	<u>Approp.1962</u>	<u>Actual 1962</u>	<u>Est. 1963</u>
GENERAL GOVERNMENT:			
Town Officers' Salaries)			
Town Officers' Expenses)			
Elec. & Regis. Expenses)	\$ 5,400.00	\$ 5,306.38	\$ 5,400.00
Municipal Court Expense)			
Expenses Town Hall &			
Other Town Bldgs. Clock	25.00	25.00	
Employees' Retirement &			
Social Security	375.00	375.00	450.00
PROTECTION OF PERSONS & PROP.:			
Police Department	500.00	593.93	500.00
Fire Department	2,650.00	3,155.06	3,700.00
Moth Exterm.-Blister Rust			
& Care of Trees	300.00	300.00	
Planning and Zoning	50.00		
Civil Defense	500.00	193.71	300.00
HEALTH:			
Health Dept.,includ.Hospitals	178.00		175.00
Town Dump & Garbage Removal	400.00	550.50	400.00
HIGHWAYS AND BRIDGES:			
Town Maint. - Winter	15,000.00	16,779.79	17,000.00
Street Lighting	1,400.00	1,299.56	1,400.00
Town Road Aid	775.90	212.82	774.65
PUBLIC WELFARE:			
Town Poor	1,200.00	1,396.12	1,200.00
Old Age Assistance	2,500.00	2,245.54	2,500.00
PATRIOTIC PURPOSES:			
Memorial Day & Vet. Assoc.	50.00	50.00	50.00
RECREATION:			
Parks & Playground, includ.			
Band Concerts	450.00	425.13	500.00
PUBLIC SERVICE ENTERPRISES:			
Cemeteries	500.00	334.84	500.00
Advertising & Regional Assoc.	175.00	175.00	175.00
HIGHWAYS & BRIDGES: Arch Pond			
State Aid Construction -		693.62	
Town's Share	3,009.89	9,685.79	
New Equipment	700.00	700.00	
PAYMENT ON PRINC. OF DEBT:			
(a) Bonds (overlay, discounts,			
abatements)	1,387.81	1,057.08	
(b) Long Term Notes (Rt. 123			
(channel change)		6,000.00	3,000.00
(c) Pay. to Cap. Res. Funds	1,000.00	1,000.00	1,000.00
COUNTY TAXES	5,954.99	5,954.99	5,500.00
SCHOOL TAXES	80,679.78	88,714.80	87,952.00
TOTAL EXPENDITURES	\$125,161.37	\$147,224.71	\$132,476.65

SELECTMEN'S REPORT

Several projects that were voted at Town Meeting 1962 were carried out as planned. The two bridges on Route 123 were replaced with a channel change which eliminated the need of any bridges at all.

We think most everybody will agree it has been a big improvement. At this writing we cannot give a definite amount of the cost as we have not received our final bill from the State for the Town's share of the cost. The Town still has two more bridges that should be replaced sometime in the near future.

T.R.A.

The T.R.A. was carried out as planned. The road in the Rhoades District (so-called) was resurfaced and then had asphalt applied. The stretch in Walpole Valley to the Edwards farm was resurfaced but it turned cold too quick to apply the asphalt. However, this will be done in the spring which will complete what we planned for T.R.A.

The gas tax money, so-called, was put on the Riley road as we felt that that road needed quite a bit of work done on it and should have a lot more.

VILAS FREE BED:

Five residents received benefits from the Vilas bed this year at the amount of \$489.50.

STREET LIGHTS:

It was voted in last Town Meeting to install a street light at the corner of Main and Mechanic Street. This was done and we feel it was well worth the price as a safety measure and general benefit to the Town.

It should be brought to the attention of the residents of Alstead that August 6, 1963 is Alstead's Bi-Centennial. A general chairman has been chosen for the occasion and he will appoint special committee chairmen and committees. Quite a gala affair is being planned and it is going to need the help of everybody to make it a success. This only happens once so let's all get behind him and make it something we all can be proud of.

The tax rate last year was up \$.46 a hundred. Quite a bit of the increase was due to the continual rise in the cost of education.

We think it is well to mention at this time that the non-residents of Alstead share a considerable amount of our tax burden and support of our Town government and schools. As they do not receive the benefits for their tax dollar that the residents do, we wish to thank them for their support and will try to make their time in Alstead a pleasant occasion.

We would like at this time to express our thanks to all of you for your help and cooperation last year.

THE SELECTMEN

VILAS POOL REPORT

Vilas Pool was open from Memorial Day through Labor Day.

The Town was very fortunate in being able to obtain the services of Mr. and Mrs. Leslie Greene to supervise the operation of the pool. An active program was conducted including swimming instruction.

Considerable maintenance work was accomplished by Mr. Greene and his assistants in addition to supervising operation of the pool and picnic area. One notable accomplishment was reactivation of one of the swan boats utilizing the two new pontons purchased in 1961.

After the season the gates were opened and the pool drained. In addition to cleaning out the pool it was also necessary in order to permit much needed rebuilding of the wharf which has been completed.

It is very unfortunate that the funds available are not sufficient to maintain this recreational area in the manner that Mr. Vilas must have intended. For instance the bandstand has long since rotted away and disappeared. This is but one item; although Mr. Vilas specifically mentioned that the funds received were to be applied toward maintenance of the property including music at the pool. One cannot help but get the impression that the area is in a rundown condition. If allowed to continue it could easily develop into a situation that would cease to be a credit to Alstead.

There are several obvious things that need to be done, such as replacing the large cement block upon which the low diving board is installed. This block has become separated from the ledge due to erosion of the rock underneath it and it is held in place at present by a chain. It is hoped this can be accomplished next spring. There are other items that need attention:

1. Dead trees should be removed.
2. Picnic tables and settees are in poor condition.
3. The buildings need painting in some areas.
4. The bridge needs painting.
5. Fill is needed around the trees in back of the pavilion.
6. There should be an operable gate in the dam so that water could be drained more easily, permitting occasional draining of small amounts to control accumulation of silt and vegetation.

The above deficiencies will be corrected in so far as is possible with allowable funds.

Many visitors at Vilas Pool indicate a desire to contribute toward its operation. It is for this reason and the fact that additional funds will assist in better maintenance that the Selectmen propose placing a suitable contribution box at the pool so that those so disposed may contribute.

In connection with the above, Mr. Vilas stipulated in his Will that Interest from the \$75,000. trust would be paid to the Town and applied toward the maintenance of operation of the pool. It is difficult to interpret this as meaning no other funds should be used.

It is not expected that the above proposal will yield a large amount of money, but it may alleviate to some extent the present financial situation. It is therefore hoped that the people of Alstead will concur in this proposal.

The Selectmen

<u>Vilas Pool Account:</u>		<u>Expenses 1962</u>	
Bal. on hand - Dec. 31, 1962	\$2,898.63	Labor & Mgt.	\$2,416.66
Rec'd. Vilas Trust June 1962	1,879.09	Utilities	239.80
Rec'd. Vilas Trust Dec. 1962	<u>2,073.79</u>	Insurance	147.06
	\$6,851.51	Police	59.25
		Trucking	23.00
		Supplies	270.77
		Wharf Repair	411.20
		Repairs &	
		Plumbing	<u>142.15</u>
			\$3,709.89
		Bal. on hand	<u>3,141.62</u>
		Dec. 31, 1962	\$6,851.51

VILAS POOL REPORT

(By Superintendent)

The summer of 1962 was a very successful one which was indicated by the large number who came to enjoy the facilities at Vilas Pool. Activities for young people, which consisted of softball games and weekly dances, were successful and enjoyed by all when weather permitted. Also, band concerts were held on certain weekends for the entertainment of all age groups, under direction of Mr. Chester Mason, who also conducted concerts on Milot Green.

Annual picnics were held as in the past by Vilas High School and many other schools and Manf. Co. from surrounding communities. Also numerous wedding and baby showers were held at the pool, and a rally for candidate Perkins Bass for U.S. Senator.

The swan boat was repaired and operated from July to September and was enjoyed by all age groups.

Swimming classes were continued again which lasted the entire summer period. Classes consisted of participants of the ages ranging from 3 to 20 years and involved 111 students. The instructional material included beginner swimmers to Senior life saving. There were 14 Junior life savers and 12 Senior life savers certified this past summer.

Leroy Mosher was the life guard this past summer and Victor Benware, John Reinhardt, Larry Wilson, and Richard Holmes served as part-time life guards. Tracy Harrington and Bill Harrington served as part-time superintendents. Thomas Esslinger served as swan boat operator.

Our sincere thanks to the Selectmen of Alstead for their cooperation and consideration, to Mr. Huntley for calling square dances, and to Mr. Mason for the wonderful band concerts; also to all others who assisted in making Vilas Pool an enjoying place last summer.

Mr. and Mrs. Leslie M. Greene
(Superintendent)

REPORT OF THE FIRE DEPARTMENT

The Fire Department in the year 1962 has seen a new fire house erected in East Alstead giving the property holders in that section faster fire protection and more to the town of Alstead. This station was built by donations of money and labor.

On the fourth of July, the fire department sponsored fireworks and a Donkey Baseball game. The celebration was considered a success by the tremendous amount of people who came to witness it. The receipts and donations covered the expenses.

Drills were held each month to familiarize new members with equipment and method of fire fighting. The Department answered 21 Fire Calls, 5 Resuscitator and 5 Mutual Aid Calls.

We added 150 feet of $2\frac{1}{2}$ inch hose to our truck. A portable water pump for pumping cellars or walls was also obtained. We wish to mention that the resuscitator is ready for anybody's use at any time by calling the fire department, Ter. 5-7261.

The firemen purchased the furnace for the fire house.

Ralph E. Moore, Chief
ALSTEAD FIRE DEPARTMENT

FIRE DEPARTMENT BUDGET
Year Ending - 1962

EXPENSES:

Firemen's Salaries	\$ 720.90
Kane & Healy	221.11
Kmiec's Garage	62.17
Alstead Texaco	89.25
Richard Stone	23.10
New England Tel. & Tel.	171.45
New Hampshire Fire & Safety	110.33
Marie Radcliffe Insurance	579.92
Leon Trow Insurance	32.00
Gilman Ellis - Snow Removal	84.00
Elwin Ward - Snow Removal	30.00
Granite State Electric	75.70
Marx Hardware	15.06
Ralph Moore	29.58
Henry Modell & Co.	11.25
Tri-State & South-Western Mut. Aid	11.00
Howard Goss Machine	46.45
Osborne's Garage	13.63
Superior Petroleum	14.00
Johnson Motor Parts	12.18
Curtis Press	18.00
Howard Jacobson	186.06
G. L. Mariam	28.00
New Hampshire Fire Association	23.00
C. J. LaFranke	25.84
James Coffein	257.25
Keene 2-Way Radio Service	12.00
S. R. Young	90.30
Mike Allen	15.00
Libby's Market	10.30
Miscellaneous	17.19
Forest Fires	129.60
Total Expenditures	<u>\$3,155.06</u>

CREDITS:

	\$ 93.47
Total Appropriation	<u>2,650.00</u>
	<u>\$2,743.47</u>

Overdraw \$411.59

POLICE REPORT

311 hours were spent in police work in 1962 and 672 miles were travelled.

Automobile accidents investigated	14
Arrests made for speeding	4
Warnings issued for careless and negligent driving	11
Cars stolen from Alstead	2
Stolen car recovered in Alstead	1
Deaths investigated	1
Missing persons reported	3
Breaking, entering and larceny	6
Disturbances caused from intoxication	6
Emergency messages delivered	4
Domestic trouble	6
Juvenile misdemeanors	9
Homes checked for vacationists during summer and winter	3

There were 78 other complaints received and investigated. These complaints varied from cruelty to animals, trees being cut illegally, annoying phone calls, campaign signs torn down, rubbish being thrown on private property, minors shooting at the dump, damage to interior of Congregational Church, salesmen, improper parking of cars, malicious damage to private property, shooting heard during the night, deer struck by an automobile, a Peeping-Tom, and others. A complete report of all these is on file.

In January, Erwin Ward attended a law enforcement course held in Keene that was conducted by the F.B.I.

At this time, it would be well to point out to those who have been concerned that when an accident has been covered in another town, it has been done at the request and authorization of the State Police and naturally this has not been an expense to the town of Alstead.

Erwin W. Ward, Chief Constable
Joseph Durell, Constable

Last Fall, after discussion with the Selectmen, it was felt that it would be advantageous to the community to purchase a two-way radio. Since no money had been raised for an expense of this sort, the radio was purchased by me and again was of no expense to the town. The radio is hooked into the Dispatch Center in Keene, thus making it possible to be in contact with the State Police, Sheriff's Department, Conservation Officer and Fire Mutual Aid. It has been of tremendous help.

Erwin W. Ward

REPORT OF THE TOWN PLANNING BOARD

The Town of Alstead Planning Board consisting of Paul F. Marx, Chairman, Marie A. Radcliffe, Bernice MacPherson and Fred C. Stearns, Jr., and Robert H. Batchelder, ex officio, have held several meetings relative to various community projects. Primary among them is the consideration of a Building Code and a limited Zoning law which, due to their nature, requires much study before any recommendations are made.

The Board was well represented at a meeting in Keene when the Cheshire County Committee of Rural Area Development held a discussion on the problems small communities are faced with in the areas of planning Zoning and Building Codes. Members of the State Planning and Development Commission were present at this meeting.

Anyone having community projects in mind which they feel will be beneficial to the Town are welcome to attend the Planning Board meetings to present their views and ideas.

ROAD AGENT'S REPORT

This past year the Duncan money was spent on Riley and Harvey Pratt's Road, widened and graveled.

The T.R.A. money was spent on Clark Road, from Acworth line to Marlow line, black topped. Also Edwards Road was graveled, all ready for black top.

Tarring was carried out on the full length of the Mine Road; also, a stretch on Slade Hill.

Gravel was applied on the Pine Grove Cemetery Road, South Woods, Corbin, Bacon, Pratt, Sullivan, Campbrook Roads; also other bad spots.

Culverts were placed on the Pine Cliff, Campbrook, Pratt, Bennett, South Woods, and Putnam Roads.

The bridges on the Pratt Road and Elmer Rhoades Road had to be replaced; also planks on other bridges.

I wish to thank those who assisted me.

Clifford Clark, Road Agent

REPORT OF ROAD AGENT

EXPENSES

Clifford Clark, Labor	\$ 614.53
Richard Clark, Labor	2,223.54
Reginal Clark, Labor	845.03
Lee Soucie, Labor	741.90
Raymond Fuller, Labor	375.80
Arthur Buffum, Labor	335.00
Floyd Rhoadus, Labor	323.75
Everett Bragg, Labor	43.13
Earl Buffum, Labor	50.00
Phillip Brodin, Labor	16.25
Kmiec Garage, Gas & Repairs	2,311.64
Texaco Garage, Gas	97.26
Marie Radcliffe, Insurance	517.47
International Salt Co., Salt	321.30
Felix Damaziak, Plowing Snow	10.00
George Edward, Plowing Snow	180.00
Gilman Ellis, Plowing Snow	58.50
Charles Strickland, Backhoe	48.00
Raymond Fuller, Power Saw	7.20
Robert Bull, Winter Sand	57.40
Gay's Express	3.15
Roger Starkey, Bulldozing	42.50
Fred Porter, Truck	75.20
J. E. Faltin, Freight Charge	3.15
John Burroughs, Truck	159.00
James Dunlap, Truck	100.70
R. C. Hazeltin, Wing Black & Show on Plow	9.80
Pinnacle View Farm Equipment Inc., Parts for Loader	10.83
John A. Cannare, Tires for Grader	284.90
Cheever Tire Service, Tires, C.M.C. & Repair Tube	101.40
Ray's Road Equipment, Brooms, Stonepickers & Shovels	24.74
Albany Construction Supply, Cutting edges	92.30
Jordan Millin Mack Inc., Magneto for Grader	68.67
R. N. Johnson, Service on Magneto and Chloride	314.36
Limago Oil Co., Oil for Grader & Loader	45.25
C. J. LaFrank, Lumber for Bridges	293.90
Cold River Corp., N.Walpole, Cold & Hot Patch, Winter Sand	279.71
Sanil Auto Parts, Parts for F.W.D.	348.72
Dartmouth Motor Inc., Repairs on G.M.C.	195.11
Ralston Purina Co., Wire Staples, Shovels, Rakes, Spikes	49.15
C.E. & R.G. Clark, Truck for Sanding, Hauling Sand, Power Saw	260.70
Northeastern Culvert Corp., Culverts	392.47
Comstock, Gravel	181.20
Sam Tuttle, Gravel	10.80
Koppers Co., Inc., Tar Products, Tar	1,812.00
Walpole Highway Dept., Trucks, Trailer, Hone, Sander, Men	1,072.00

RECEIVED FOR RENT OF TRUCK & GRADER
ALSO MATERIAL

School Dist., patching drives, cleaning sand from yard, hauling rubbish to dump & plowing snow	\$ 280.50
Austin Fletcher, Rent of truck & loader	33.00
Earl Simmons, Rent of truck & loader	4.00
Ernest Batchelder, Rent of truck & loader	8.00
Lillian J. Donaghue, Rent of truck & loader	16.00
Elbridge Bellows, Rent of truck & loader	8.00
George Howard, Rent of truck & loader	8.00
Marie Radcliffe, Rent of truck & loader	53.75
Tressie M. Fuller, Rent of truck & loader	5.00
Henry Bosley, Rent of truck & loader	5.00
Charles Bernard, Sanding drive	4.00
Frank & Doreen Clark, Loader	18.90
Libby's Market, Gravel and rent of truck & loader	32.00
Charles LaFrank, Rent of truck & loader	76.00
Vilas Pool Account, Labor, gas & truck	14.00
Clarence Simonds, Rent of truck & loader	5.00
Don Dunbar, Rent of truck & loader	4.00
Phillip W. Dexheimer, Rent of truck & loader	5.00
Joseph A. Gryszko, Rent of grader	10.00
Kay Esslinger, Rent of truck & loader	4.00
W. G. Baer, Salt	13.32
Don Fuller, Rent of truck & loader	10.00
Perley Washburn, Rent of truck & loader	4.00
W. R. Buirhams, Rent of truck & loader	6.00
Alice Knight, Rent of truck & loader	4.00
State of New Hampshire, Gas tax refund	226.55

REPORT OF THE CIVIL DEFENSE

The Army Engineers have surveyed the Congregational Church, Library, and High School, to be used as emergency shelters. We are now waiting their approval.

One generator has been mounted on a trailer for use as a portable generator.

There is a stretcher available for use at any time. This is stored in the Civil Defense ambulance.

There is additional equipment on requisition, as soon as it arrives at Civil Defense Headquarters it will be issued to the town.

The reason there has been so few meetings this past year is that all that can be done has been done. We will be notified by Headquarters what the next procedure will be and from there we will take necessary action.

I would like to thank the citizens of Alstead who volunteered their services and cooperation in Civil Defense Activities.

Respectfully submitted,

Elwin Ward

Deputy Civil Defense Director

ARCH POND REPORT

Progress continues to be made in the Arch Pond Development area. Eleven lots have been sold to date and building is taking place. One camp was completed this past fall and 3 more are under construction at the present time.

Several more lots bordering the pond have been surveyed and it is expected that these will be disposed of during the summer. More work is necessary in clearing, bulldozing and draining roadways.

The total amount realized from the sale of lots to date is \$6545.00 and the total expenses have been \$3660.00.

Respectfully submitted,

Marie A. Radcliffe

Howard A. Jacobson

Howard L. Goss

ARCH POND COMMITTEE

REPORT OF THE LIBRARIAN OF THE SHEDD PORTER MEMORIAL LIBRARY

As your librarian, I hereby submit my report for the year 1962.

Your librarian is pleased to report that the book and magazine circulation for 1962 lacked only 28 of being as high as that of 1961 and that was the highest that it had been in ten years.

During March and April there were many calls for science books because of the Science Fair at Vilas High School. National Library Week was also in April and the seventh and eighth grades were given an invitation to visit the library. The librarian explained the arrangement of the books and read a part of the book "The Silver Sword" to the classes.

Through the cooperation of the P.T.A., the Women's Guild, and the library, the town had the privilege of hearing Mrs. Marion Rudkin give book reviews. The Juniors and Seniors of Vilas High were invited and enjoyed Mrs. Rudkin's dramatic style.

As in years past, the first four grades of the Elementary School came to the library during Book Week in November.

To supplement our books, the Bookmobile stopped five times in 1962 and the librarian selected books which were circulated here for two months.

The Bookmobile librarian and the state librarians have been very helpful to get any books which have been requested and which this library does not have.

The trustees and librarian attended neighborhood meetings at Surry, Walpole, Charlestown and Keene where many books were arranged for inspection and book reviews were given.

Number of books added by purchase	211
Number of books added by gift	16
Number of magazines	23
Daily papers	1
Weekly papers	1

Reference questions 116

Record of Circulation of Books and Magazines

Fiction	5,201
Non-Fiction	1,443
Juvenile	3,399
Magazines	1,451
	<hr/> 11,494

Laura N. MacLane
Librarian

REPORT OF THE TREASURER OF
SHEDD PORTER MEMORIAL LIBRARY

Received from Shedd Porter Fund	\$ 2,509.46
Selectmen's Rent	180.00
Water Rents	372.00
Carpenter Fund	21.98
Kimball Fund	103.27
Warren Fund	178.58
Books Sold	6.31
Received from Organizations for Speaker	15.00
From Petty Cash - Librarian	<u>24.00</u>
Total Receipts	\$ 3,410.60
Cash on Hand, Dec. 31, 1961	<u>449.65</u>
	\$ 3,860.25
Disbursements	<u>3,680.21</u>
Cash on Hand, Dec. 31, 1962	\$ 180.04

DISBURSEMENTS

Salaries	\$ 1,773.00
Fuel	600.01
Books and Magazines	586.80
Insurance	293.67
Water System	32.40
Electricity	204.74
Telephone	113.37
Speaker	40.00
Repairs	25.35
Miscellaneous unclassified	
Postage, etc.	<u>10.87</u>
	\$ 3,680.21
Uncollected Water Rents	\$ 102.00
Savings Bank of Walpole	675.27
Sugar River Savings Bank	1,978.63

Respectfully submitted,

Edith Provost, Treasurer

PREVENTING FOREST FIRES IS OUR RESPONSIBILITY

Costs of suppressing carelessly set outdoor fires in New Hampshire in 1962 cost the persons responsible \$5,545. In the same period, the cost to the cities and towns for control of such fires for which no responsibility could be placed was another \$24,634. What utter waste of tax money and what shameful and needless loss of timber and esthetic values in the 2200 acres burned. Residences, farms, and other business places were threatened with possible total destruction.

Carelessly set man caused fires can be prevented if every citizen remembers his responsibility in regard to any source of fires in the open. We can help to keep our fire loss low by remembering these simple rules.

1. Dispose of burnable waste at the town dump.
2. If waste or brush is to be burned on the premises, obtain a permit from the forest fire warden. Seasonal permits may be issued for approved incinerators and sites.
3. Burn safely by picking a clean site, avoiding dry windy weather and preferably burning late in the day.
4. Have something to keep the fire under control - pails of water, garden hose, sprinkling can, broom for grass fires or shovel will help.
5. Be sure your fire is dead out before you leave it.
6. If the fire gets out of control or if you see a fire out of control, report promptly to your warden or fire department. Continue to fight it until help arrives.

There is potential danger when matches fall into the hands of children. It is never too early for parents to install in the child's mind a respect for fire.

Keep our town safe from fire.

In 1962 we had 1 fire.
We burned 0 acres.
Permits issued - 108

Elwin Ward, Forest Fire Warden
Cornelius Wood, Dist. Fire Chief

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

SUMMARY OF FINDINGS AND RECOMMENDATIONS

Board of Selectmen
Alstead, New Hampshire

February 14, 1963

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Town of Alstead for the fiscal year ended December 31, 1962, which was made by this Division in accordance with the vote of the Town. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Road Agent, Trustees of Trust Funds and Vilas Pool.

FINANCIAL STATEMENTS

Comparative Balance Sheets: December 31, 1961 - December 31, 1962:
(Exhibit A-1)

Comparative Balance Sheets as of December 31, 1961 and December 31, 1962, are presented in Exhibit A-1. As indicated therein, the Surplus decreased by \$10,269.52, from \$12,566.80 to \$2,297.28, during the year of 1962.

Analysis of Change in Financial Condition: (Exhibit A-2)

An analysis of the change in financial condition of the Town during the year is made in Exhibit A-2, with the factors which caused the change indicated therein. These were as follows:

<u>Decrease in Surplus</u>		
Long Term Notes Issued	\$8,500.00	
Net Budget Deficit	<u>4,781.41</u>	
	<u>Increase in Surplus</u>	\$13,281.41
Long Term Notes Paid	\$3,009.89	
Tax Collector's Excess Credits	<u>2.00</u>	
		<u>3,011.89</u>
<u>Net Decrease</u>		\$10,269.52

Comparative Statements of Appropriations and Expenditures -
Estimated and Actual Revenues: (Exhibits A-3 & A-4)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1962, are presented in Exhibits A-3 and A-4. As indicated by the budget summary (Exhibit A-4), a net overdraft of appropriations of \$5,711.88, less a revenue surplus of \$930.47, resulted in a net budget deficit of \$4,781.41.

Summary Statement of Receipts and Expenditures: (Exhibit B-1)

A summary statement of receipts and expenditures for the fiscal year ended December 31, 1962, made up in accordance with the uniform classification of accounts, is included in Exhibit B-1. Proof of the Treasurer's balance as of December 31, 1962, is indicated in Exhibit B-2.

AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

GENERAL COMMENTS

Current Surplus:

The current surplus (excess of total assets over current liabilities) decreased from \$15,576.69 to \$10,797.28 during 1962, as shown herewith:

	<u>December 31, 1961</u>	<u>December 31, 1962</u>
<u>Total Assets</u>	\$ 70,273.23	\$ 63,296.19
<u>Current Liabilities</u>	<u>54,696.54</u>	<u>52,498.91</u>
<u>Current Surplus</u>	\$ 15,576.69	\$ 10,797.28

Conclusion:

The provisions of Chapter 184 of the Laws of 1955, require that the summary of findings and recommendations (letter of transmittal) of this report shall be published in the next annual report of the Town.

We extend our thanks to the officials of the Town of Alstead for their assistance during the course of the audit.

Yours very truly,

Harold G. Fowler, Director
DIV. OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

Lionel J. DeGrace, Auditor
George L. Russell, Accountant

DIVISION OF MUNICIPAL ACCOUNTING

STATE TAX COMMISSION

Concord, New Hampshire

February 14, 1963

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the Town of Alstead for the fiscal year ended December 31, 1962. In our opinion, the Exhibits included herewith reflect the true financial condition of the Town as of December 31, 1962, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

Harold G. Fowler
Director

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

Lionel J. DeGrace, Auditor
George L. Russell, Accountant

ASSETS

COMPARATIVE BALANCE SHEET

As of December 31, 1961 and December 31, 1962

Cash:	December 31, 1961	December 31, 1962
General Fund	\$25,261.32	\$14,429.69
Social Security Account	53.24	99.52
	\$25,314.56	\$14,529.21
Capital Reserve Fund:		
Town Hall	13,522.45	14,068.73
Fire Truck	2,026.79	3,098.45
	15,549.24	17,167.18
Accounts Receivable:		
Bounties	119.00	62.00
Unredeemed Taxes:		
Levy of 1961		1,080.66
Levy of 1960	836.10	592.17
Levy of 1959	449.69	
	1,285.79	1,672.83
Uncollected Taxes:		
Levy of 1962		
Levy of 1961		28,757.79
Levy of 1960	25,444.09	60.18
Levy of 1959	1,319.82	
Levy of 1958	2.00	
Levy of 1957	153.15	
	357.00	357.00
	27,276.06	29,174.97
Uncollected State Head Taxes:		
Levy of Current Year	719.00	690.00
Levies of Prior Years	9.58	
	728.58	690.00
Total Assets	\$70,273.23	\$63,296.19

COMPARATIVE BALANCE SHEET

LIABILITIES As of December 31, 1961 and December 31, 1962

December 31, 1961 December 31, 1962

<u>Unexpended Balances of Special</u>		
<u>Appropriations:</u>		
Newell Pond Project	\$ 782.60	\$ 3,063.98
Health Department		178.00
Planning & Zoning		50.00
Town Road Aid		<u>1,824.10</u>
	\$ 782.60	\$ 5,116.08
Balance of School Tax	37,235.76	29,200.74
Social Security Account	53.24	99.52
Capital Reserve Funds	15,549.24	17,167.18
<u>Due to State of New Hampshire:</u>		
Head Taxes-Uncollected	719.00	690.00
Head Taxes-Collected	133.50	162.50
Special Yield Taxes-Uncoll.	62.89	8.82
Special Yield Taxes-Collected	<u>160.31</u>	<u>54.07</u>
	1,075.70	915.39
<u>Long Term Notes Outstanding:</u>		
T.R.A. Notes	<u>3,009.89</u>	<u>8,500.00</u>
Total Liabilities	\$57,706.43	\$60,998.91
Surplus	<u>12,566.80</u>	<u>2,297.28</u>
Total Liabilities & Surplus	<u>\$70,273.23</u>	<u>\$63,296.19</u>

ANALYSIS OF CHANGE IN FINANCIAL CONDITION
Fiscal Year Ended December 31, 1962

Surplus - December 31, 1961	\$12,566.80
Surplus - December 31, 1962	<u>2,297.28</u>
Decrease in Surplus	<u><u>\$10,269.52</u></u>

ANALYSIS OF CHANGE

Decreases:

Long Term Notes Issued	\$8,500.00
Net Budget Deficit	<u>4,781.41</u>
	\$13,281.41

Increases:

Long Term Notes Paid	\$3,009.89
Excess Credits-Tax Collector	<u>2.00</u>
	<u>3,011.89</u>
Net Decrease	<u><u>\$10,269.52</u></u>

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Fiscal Year Ended December 31, 1962

	Liabilities		Appropriations	Receipts and Reimbursements	Total Amount Available	Expenditures		Unexpended Balances		Liabilities Forwarded to 1963	
	Forwarded From 1961	\$	1962	\$	\$	1962	\$	\$	\$	\$	\$
Town Officers' Salaries)							2,422.35				
Town Officers' Expenses)							2,296.38				
Election & Registration)			5,400.00		5,400.00	393.00			56.38		
Town Hall)						13.60					
Interest on Debt)						281.05					
Damages & Legal)						50.00					
Town Clock		25.00			25.00						
Police Department		500.00			500.00					93.98	
Fire Department		2,650.00		93.47	2,743.47	3,155.06			411.59		
Bliester Rust		300.00		1.00	301.00	300.00		1.00			
Planning & Zoning		50.00			50.00						
Civilian Defense		500.00			500.00						50.00
Health Department (Hospital)		178.00			178.00						
Town Dump		400.00			400.00						178.00
Town Road Aid		3,009.89			3,009.89						
Highway Department		15,000.00		8,500.00 (1)	11,509.89	9,685.79		299.50			
Street Lighting		1,400.00		581.88	15,581.88	16,779.79			1,197.91		
Old Age Assistance		2,500.00			1,400.00	1,299.56		100.44			
Public Relief		1,200.00		48.57	2,548.57	2,245.54		303.03			
Memorial Day		50.00			1,290.00	1,396.12			196.12		
Parks & Playgrounds, Includ. Band Concerts		450.00			50.00	50.00					
Cemeteries		500.00			450.00	425.13		24.87			
Advertising & Regional Associations		175.00			500.00	334.84		165.16			
State Aid Construction		775.90			175.00	175.00					
New Equipment		700.00			700.00	700.00					
Fire Truck Fund		1,000.00			1,000.00	1,000.00					
County Tax		5,954.99			5,954.99	5,954.99					
School Tax		80,679.78			117,915.54	88,714.80					
Social Security	37,235.76		375.00		375.00	225.00		150.00			29,200.74
New Construction - Newell Pond Rd.	782.60			2,975.00	3,757.60	693.62					3,063.98
Overlay - Discounts & Abateaments		1,387.81			1,387.81	1,057.08		330.73			
Channel Change Rte. 123						6,000.00			6,000.00		
	\$38,018.36	\$125,161.37		\$12,649.92	\$175,829.65	\$147,224.71	\$2,244.10	\$7,955.98	\$34,316.82		

(1) T.R.A. Notes Issued

Comparative Statement of Estimated and Actual Revenues
and Budget Summary

Fiscal Year Ended December 31, 1962

	Revenues			Deficit
	Estimated	Actual	Excess	
Interest & Dividends Tax	\$ 2,605.00	\$ 2,605.55	\$.55	\$
Yield Tax Revenue	400.00			400.00
Interest on Taxes	1,000.00	1,127.49	127.49	
Business Licenses, Permits & Filing Fees	12.00	34.00	22.00	
Dog Licenses	375.00	418.00	43.00	
Motor Vehicle Permit Fees	4,500.00	5,065.27	565.27	
Rent of Town Property & Equipment	500.00	323.65		176.35
Income From Trust Funds	21,000.00	21,496.21	496.21	
Head Tax Commissions	256.00	260.50	4.50	
Class V Highways	1,417.83	1,417.83		
Added Taxes		60.06	60.06	
Sale of Town Property		187.74	187.74	
	<u>\$32,065.83</u>	<u>\$32,996.30</u>	<u>\$1,506.82</u>	<u>\$ 576.35</u>

Budget Summary

Overdrafts of Appropriations	\$ 7,955.98
Unexpended Balances of Appropriations	<u>2,244.10</u>
Net Overdraft of Appropriations	\$5,711.88
Actual Revenues	32,996.30
Estimated Revenues	<u>32,065.83</u>
Revenue Surplus	<u>930.47</u>
Net Budget Deficit	<u>\$4,781.41</u>

CLASSIFIED STATEMENT OF RECEIPTS AND EXPENDITURES
Fiscal Year Ended December 31, 1962

RECEIPTS

From Local Taxes:

Current Year:

Property Taxes	\$62,921.38	
Poll Taxes	610.00	
National Bank Stock Taxes	2.50	
Head Taxes	<u>1,875.00</u>	
		\$65,408.88

Prior Years:

Property Taxes	26,145.31	
Poll Taxes	212.00	
Yield Taxes	324.42	
Head Taxes	728.58	
Tax Sales Redeemed	<u>1,260.63</u>	
		28,670.94

Interest on Taxes	1,127.49	
Head Tax Penalties	<u>79.50</u>	

\$95,286.81

From State of New Hampshire:

Interest & Dividends Tax	2,605.55	
Road Toll Refunds	212.70	
Class V Highways	1,417.83	
Reimbursement a/c Old Age Assistance	48.57	
Blister Rust	1.00	
Bounties	119.00	
Forest Fire Reimbursements	<u>31.12</u>	

4,435.77

From Local Sources, Except Taxes:

Dog Licenses	418.00	
Income from Trust Funds-Vilas Trust	21,496.21	
Filing Fees and Permits	34.00	
Sale of Town Property	187.74	
Income from Highway Department	369.18	
Motor Vehicle Permit Fees	5,065.27	
Fire Department Reimbursement	62.35	
Sale of Lot - Arch Pond	2,975.00	
Rent of Town Dump	450.00	
Rent of Town Property	<u>323.65</u>	

31,381.40

Receipts Other than Current Revenue:

Temporary Loans	\$10,000.00	
Long Term Notes	<u>8,500.00</u>	

\$18,500.00

Total Receipts \$149,603.98

Balance - December 31, 1961 25,261.32

Grand Total \$174,865.30

EXPENDITURES

General Government:

Town Officers' Salaries	\$ 2,422.35	
Town Officers' Expenses	2,296.38	
Election & Registration	393.00	
Town Hall	13.60	
Town Clock	25.00	
		\$ 5,150.33

Protection of Persons & Property:

Police Department	593.98	
Fire Department	3,155.06	
Civil Defense	193.71	
Bounties	62.00	
Blister Rust & Care of Trees	300.00	
		4,304.75

Health:

Town Dump	550.50
-----------	--------

Highways & Bridges:

Town Maintenance	16,779.79	
Street Lighting	1,299.56	
Town Road Aid	6,675.90	
		24,755.25

Public Welfare:

Old Age Assistance	2,245.54	
Town Poor	1,396.12	
		3,641.66

Patriotic Purposes:

Memorial Day	50.00
--------------	-------

Recreation:

Parks & Playgrounds	425.13
---------------------	--------

Public Service Enterprises:

Cemeteries	334.84
------------	--------

Unclassified:

Damages & Legal	50.00	
Advertising & Regional Associations	175.00	
Taxes Bought by Town	1,647.67	
Social Security	225.00	
Discounts, Abatements & Refunds	14.00	
		2,111.67

Interest:

Temporary Loans	166.67	
Long Term Notes	114.38	
		281.05

Outlay for New Construction, Equipment &
Permanent Improvements:

Newall Pond Project	693.62	
New Equipment	700.00	
Channel Change Route 123	6,000.00	
State Aid Construction	<u>212.82</u>	7,606.44

Indebtedness:

Temporary Loans	10,000.00	
Long Term Notes	3,009.89	
Capital Reserve Fund - Fire Dept.	<u>1,000.00</u>	14,009.89

Payments to Other Governmental Divisions:

State Head Taxes	2,384.00	
Special Yield Taxes	160.31	
County Tax	5,954.99	
School Tax	<u>88,714.80</u>	97,214.10

Total Expenditures \$160,435.61

Balance - December 31, 1962 14,429.69

Grand Total \$174,865.30

SUMMARY OF TREASURER'S ACCOUNT AND PROOF OF BALANCE
Fiscal Year Ended December 31, 1962

Balance - December 31, 1961	\$ 25,261.32	
Receipts During Year	<u>149,603.98</u>	
		\$174,865.30
Expenditures During Year	<u>160,435.61</u>	
Balance - December 31, 1962		<u><u>\$14,429.69</u></u>

PROOF OF BALANCE

Balance in the Connecticut River National Bank - Per Statement December 31, 1962	\$ 25,040.99	
Add: Deposit of January 2, 1963	<u>5,372.27</u>	
		\$ 30,413.26
Less: Outstanding Checks	<u>15,983.57</u>	
Reconciled Balance - December 31, 1962		<u><u>\$14,429.69</u></u>

STATEMENT OF SPECIAL ACCOUNT -
Social Security and Proof of Balance
Fiscal Year Ended December 31, 1962

Balance - December 31, 1961	\$	53.24
-----------------------------	----	-------

Receipts During Year:

Town Appropriation	\$	335.00
From General Fund-Salaries		2,441.00
From Other Fund - Salaries		<u>304.48</u>
		<u>3,080.48</u>
	\$	3,133.72

Expenditures During Year:

Salaries	\$2,251.32	
Social Security		<u>782.88</u>
		<u>3,034.20</u>
		<u><u>\$ 99.52</u></u>

PROOF OF BALANCE

Balance in the Bellows Falls Trust Company -		
Per Statement December 21, 1962	\$	39.69
Deposits Not Credited		<u>73.88</u>
		113.57
Less: Outstanding Checks		<u>14.05</u>
Reconciled Balance December 31, 1962		<u><u>\$ 99.52</u></u>

SUMMARY OF HIGHWAY PAYROLL ACCOUNT AND PROOF OF BALANCE
Fiscal Year Ended December 31, 1962

Balance - December 31, 1961	\$	169.09
Transferred From General Fund		<u>16,779.79</u>
		16,948.88
Payrolls & Bills Paid		<u>16,948.88</u>
		<u><u>\$ - 0 -</u></u>

PROOF OF BALANCE

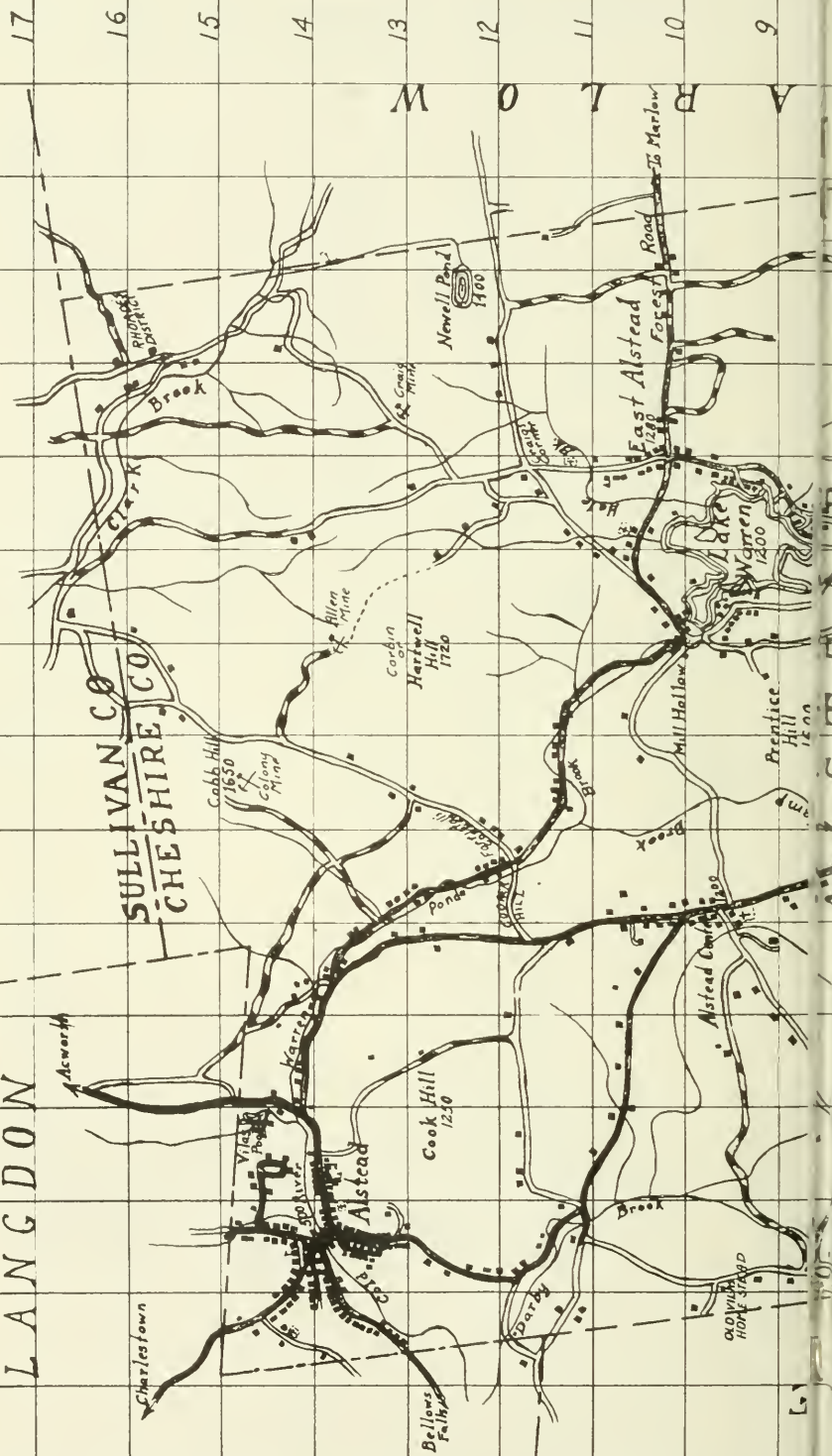
Balance in the Bellows Falls Trust Company-		
Per Statement December 31, 1962	\$	1,618.17
Add: Deposit of January 2, 1963		<u>174.50</u>
		1,792.67
Less: Outstanding Checks		<u>1,792.67</u>
Reconciled Balance - December 31, 1963		<u><u>\$ - 0 -</u></u>

Summary of Warrants
Fiscal Year Ended December 31, 1962

	Levies of:				
	1962	1961	1960	1959	1958
<u>- DR. -</u>					
Uncollected Taxes - Dec. 31, 1961:					
Property Taxes	\$	\$25,087.53	\$1,082.98	\$	\$153.15
Poll Taxes		216.00		2.00	
Yield Taxes		140.56	236.84		
Taxes Committed to Collector:					
Property Taxes	92,273.04				
Poll Taxes	820.00				
National Bank Stock Taxes	2.50				
Added Taxes:					
Property Taxes	4.06	36.00			
Poll Taxes	16.00	4.00			
Interest Collected	3.16	870.47	127.60	.25	
	<u>\$93,118.76</u>	<u>\$26,354.56</u>	<u>\$1,447.42</u>	<u>\$2.25</u>	<u>\$153.15</u>
					<u>\$357.00</u>
<u>- CR. -</u>					
Remittances to Treasurer:					
Property Taxes	\$62,921.38	\$25,062.33	\$1,082.98	\$	\$
Poll Taxes	610.00	210.00		2.00	
National Bank Stock Taxes	2.50				
Yield Taxes		87.58	236.84		
Interest	3.16	870.47	127.60	.25	
Discounts Allowed	799.93				
Abatements:					
Property Taxes		54.00			153.15
Poll Taxes	26.00	10.00			
Uncollected Taxes - Dec. 31, 1962:					
Property Taxes	28,555.79	7.20			357.00
Poll Taxes	202.00				
Yield Taxes		52.98			
	<u>\$93,120.76</u>	<u>\$26,354.56</u>	<u>\$1,447.42</u>	<u>\$2.25</u>	<u>\$153.15</u>
					<u>\$357.00</u>
Less: Excess Credit - Poll Tax	2.00				
	<u>\$93,118.76</u>	<u>\$26,354.56</u>	<u>\$1,447.42</u>	<u>\$2.25</u>	<u>\$153.15</u>
					<u>\$357.00</u>

ACWORTH

LANGDON





W A L P O L
 A B C D E F G H I J K L M N
 1
 2
 3
 4
 5
 6
 7
 8

Smith Hill 1400
 Lily Pond
 Crane Pond
 Haymond Pond
 Adders Pond
 Big Mines
 Crabberry Pond 1140
 Wellman Pond
 Brook
 High Bridge
 Caldwell Pond 1271
 Slade Hill
 Walpole Valley
 Slade cemetery
 Pratt's Rock 1400
 Haymond
 Brook
 Dart
 To Gilsum
 Haywood
 Brook
 Wellman
 Adders
 Lily
 Crane
 Haymond
 Slade
 Walpole
 Pratt's
 Smith

Transmission Line
 Power

G I L S U M
 A L S T E A D
 W A L P O L

KEY
 Cross sections used
 to Locate Properties.
 Example - Vilas Pool
 located in section
 C-14

MAP OF THE TOWN OF ALSTEAD
 CHESHIRE COUNTY, N.H.
 Drawn by F.C. Dustin using U.S.G.S. Maps 1957

SUMMARY OF TAX SALE ACCOUNT
Fiscal Year Ended December 31, 1962

- <u>DR.</u> -	-----Levies of:-----		
	1961	1960	1959
Unredeemed Taxes - Dec. 31, 1961	\$	\$836.10	\$449.69
Tax Sale - August 25, 1962	1,647.67		
Interest & Costs After Sale	<u>18.87</u>	<u>30.54</u>	<u>76.60</u>
	\$1,666.54	\$866.64	\$526.29

- <u>CR.</u> -			
<u>Remittances to Treasurer:</u>			
Redemptions	\$ 567.01	\$243.93	\$449.69
Interest & Costs	18.87	30.54	76.60
Unredeemed Taxes - Dec. 31, 1962	<u>1,080.66</u>	<u>592.17</u>	
	\$1,666.54	\$866.64	\$526.29

SUMMARY OF STATE HEAD TAX WARRANTS
Fiscal Year Ended December 31, 1962

- DR. -	-----levies of:-----			
	1962	1961	1960	1959
Uncollected Head Taxes -				
Dec. 31, 1961	\$	\$719.00	\$4.58	\$5.00
Head Taxes Committed to				
Collector	2,560.00			
Added Head Taxes	45.00	10.00		
Penalties Collected	7.50	71.50		.50
	<u>\$2,612.50</u>	<u>\$800.50</u>	<u>\$4.58</u>	<u>\$5.50</u>

- CR. -

<u>Remittances to Treas.:</u>				
Head Taxes	\$1,875.00	\$719.00	\$4.58	\$5.00
Penalties	7.50	71.50		.50
Abatements	40.00	10.00		
Uncollected Head Taxes -				
December 31, 1962	690.00			
	<u>\$2,612.50</u>	<u>\$800.50</u>	<u>\$4.58</u>	<u>\$5.50</u>

SUMMARY OF VILAS POOL ACCOUNT AND PROOF OF BALANCE
Fiscal Year Ended December 31, 1962

Balance - December 31, 1961	\$2,898.63	
<u>Receipts During Year:</u>		
Vilas Estate	<u>3,952.88</u>	
	\$6,851.51	
Expenditures During Year	<u>3,712.21</u>	
Reconciled Balance - Dec. 31, 1962		<u><u>\$3,139.30</u></u>

PROOF OF BALANCE

Balance in the Bellows Falls Trust Co. -		
Per Statement December 10, 1962	\$2,312.35	
Less: Outstanding Check #1022	<u>5.70</u>	
	\$2,306.65	
Balance in the Savings Bank of Walpole -		
Book #11595	<u>832.65</u>	
Reconciled Balance - December 31, 1962		<u><u>\$3,139.30</u></u>

STATEMENT OF TOWN CLERK'S ACCOUNTS
Fiscal Year Ended December 31, 1962

- DR. -

Motor Vehicle Permits Issued:

1961 - Nos. 3674 - 3688	\$ 45.93	
1962 - Nos. 1872 - 2515	4,931.76	
1963 - Nos. 1851 - 1858	<u>87.58</u>	
		\$5,065.27

Dog Licenses Issued:

145 @ \$2.00	\$ 290.00
15 @ \$5.00	75.00
1 @ \$25.00	25.00
1 @ \$1.10	1.10
2 @ \$.35	<u>.70</u>
	\$ 391.80

Less: 164 Fees @ \$.20	<u>32.80</u>	359.00
------------------------	--------------	--------

Penalties Collected	59.00
---------------------	-------

Filing Fees	<u>16.00</u>	<u>\$5,499.27</u>
-------------	--------------	-------------------

- CR. -

Remittances to Treasurer:

Motor Vehicle Permits	\$5,065.27
Dog Licenses & Penalties	418.00
Filing Fees	<u>16.00</u>
	<u>\$5,499.27</u>

SUMMARY OF TRUST FUND PRINCIPAL, INCOME AND INVESTMENTS
Fiscal Year Ended December 31, 1962

I N C O M E

P R I N C I P A L	I N C O M E				Balance Prin. & Income Dec. 31, 1962
	Balance Dec. 31, '61	Added to Principal	Balance Dec. 31, '62	Expended During Year	Balance Dec. 31, '62
Warren Monument Fund	\$ 5,262.00	\$	\$ 5,262.00	\$	\$ 5,609.53
Kimball Library Fund	2,465.19		2,465.19		2,491.38
Carpenter Library Fund	500.00		500.00	169.52	538.84
C. F. Warren Library Fund	5,650.00		5,650.00	310.50	5,700.50
Capital Reserve Fund-Town Hall	13,522.45	546.28	14,068.73		14,068.73
Cemetery Trust Funds	43,587.46	200.00	43,787.46	3,688.24	44,028.44
Kingsbury School Fund	606.00		606.00	12.12	618.12
Wells & Smith School	510.00		510.00	24.48	543.65
Capital Reserve Fund-Fire Tk.	2,026.79	1,071.66	3,098.45	21.73	3,098.45
	<u>\$74,129.89</u>	<u>\$1,817.94</u>	<u>\$75,947.83</u>	<u>\$4,192.74</u>	<u>\$76,697.64</u>

I N V E S T M E N T S

Walpole Savings Bank	\$28,715.46
Amoskeag Savings Bank	3,730.72
Cheshire County Savings Bank	9,329.49
Sugar River Savings Bank	2,757.00
New Hampshire Savings Bank	6,771.30
Keene Savings Bank	3,098.45
Massachusetts Investors Trust (1205 shares)	7,502.28
First National City Bank of N.Y. (128 shares)	6,640.28
Public Service Co. of N.H. - 3½% Bonds	3,000.00
Keene National Bank - Checking Account	152.66
U.S. Treasury Bonds - 3%	<u>5,000.00</u>
	<u>\$76,697.64</u>

STATEMENT OF TRUST FUND INCOME AND EXPENDITURE ACCOUNT
AND PROOF OF BALANCE
Fiscal Year Ended December 31, 1962

Balance - December 31, 1961	\$2,360.66
-----------------------------	------------

Receipts During Year:

Savings Bank Interest Withdrawn	\$1,011.33	
Interest on U.S. Gov't. Bonds	150.00	
<u>Dividends:</u>		
Massachusetts Investors Trust	379.01	
Public Service Company of N.H.	97.50	
First National City Bank of N.Y.	436.41	
Transfer	200.00	
		2,274.25
		\$4,634.91

Expenditures During Year:

Shedd-Porter Library	\$ 594.01	
Cemeteries	3,688.24	
Transfer	200.00	
		4,482.25

Balance - December 31, 1962	<u><u>\$152.66</u></u>
-----------------------------	------------------------

PROOF OF BALANCE

Balance in the Keene National Bank -	
Per Statement Dec. 21, 1962	\$ 362.92

Less: Outstanding Checks	<u>210.26</u>
--------------------------	---------------

Reconciled Balance - December 31, 1962	<u><u>\$152.66</u></u>
--	------------------------

TOWN OFFICERS' SURETY BONDS
1962

	<u>Number</u>	<u>Amount</u>	<u>Term Beginning</u>
<u>Town Treasurer:</u>			
Howard Lewis Goss			
Peerless Insurance Co.	F-29-99-12	\$15,000.00	March 16, 1962
<u>Tax Collector:</u>			
Gilman O. Ellis			
Peerless Insurance Co.	F-21-91-80	17,000.00	March 27, 1962
<u>Town Clerk:</u>			
Grace Ellis			
Peerless Insurance Co.	F-29-99-13	1,000.00	March, 1962
<u>Road Agent:</u>			
Clifford E. Clark			
Peerless Insurance Co.	F-29-99-14	1,000.00	March, 1962
<u>Constables:</u>			
Erwin W. Ward			
Peerless Insurance Co.	F-29-99-16	1,000.00	March 16, 1962
Joseph K. Durell			
Peerless Insurance Co.	F-29-99-15	1,000.00	March 16, 1962
<u>Trustees of Trust Funds:</u>			
Marie A. Radcliffe			
Peerless Insurance Co.	F-27-99-65	11,000.00	March 14, 1961
Edith F. Provost			
Peerless Insurance Co.	F-29-99-11	10,000.00	March 16, 1962
Gilman O. Ellis			
Peerless Insurance Co.	F-24-32-30	11,000.00	March 8, 1960

V I T A L S T A T I S T I C S

1962 MARRIAGES

<u>Date</u>	<u>Names</u>	<u>Residences</u>	<u>Place of Marriage</u>
June 29	David Young Robert Grant	Acworth, N.H. Alstead, N.H.	Acworth, N.H.
June 30	Wayne Sweet Juanita Smith	Chester Depot, Vt. Alstead, N.H.	Bellows Falls, Vt.
Aug. 10	Arthur Karr Rosemary Greeley	Alstead, N.H. Keene, N.H.	Fitzwilliam, N.H.
Sept. 8	Paul Monty Elizabeth Laird	Alstead, N.H. Alstead, N.H.	Walpole, N.H.
Nov. 10	Frank Partridge Eudora Noble	Manchester, N.H. Alstead, N.H.	Manchester, N.H.
Nov. 24	Robert Steele Lois Winham	Bellows Falls, Vt. Alstead, N.H.	Alstead, N.H.

1962 DEATHS

<u>Date</u>	<u>Name</u>	<u>Place of Death</u>	<u>Age</u>
March 25	Gladys E. Westcott	Alstead, N.H.	50 yrs.
March 28	Bruce S. Bragg	Bellows Falls, Vt.	15
March 31	Charles H. Simmons	Pittsfield, Mass.	72
April 22	James F. Bacon	Alstead, N.H.	55
May 5	Sidney S. Pratt	Bellows Falls, Vt.	85
June 25	Emmett F. Hupman	E. Alstead, N.H.	59
July 24	Charles Winham	Bellows Falls, Vt.	70
July 28	Arthur W. Chase	Bellows Falls, Vt.	73
Sept. 25	Agnes L. Burpee	Keene, N.H.	82
Nov. 10	Kate Comstock	Bellows Falls, Vt.	80
Nov. 19	Edna F. Johnson	Springfield, Vt.	84
Dec. 2	William G. Baer	Alstead, N.H.	81
Dec. 8	George E. Henry	Alstead, N.H.	51

Brought to town for burial

Feb. 4	Samuel S. Craig	Hopkinton, N.H.	66
March 29	George E. Bolio	Westmoreland, N.H.	87
Oct. 17	Alvin L. Winchester	Keene, N.H.	27

V I T A L S T A T I S T I C S

1962 BIRTHS

Date	Place	Baby's Name	Father's Name	Mother's Maiden Name
Jan. 3	Bellows Falls, Vt.	Wayne Kenneth	Carroll Hatch, Jr.	Jeannie Evans
Jan. 13	Bellows Falls, Vt.	Thomas Joseph	George Nostrand	Rosemarie Burmester
Jan. 19	Bellows Falls, Vt.	Scott James	Joseph K. Durell	Elizabeth Benware
Jan. 23	Bellows Falls, Vt.	Emily DeMarse	Charles Neadom	Emily Spicer
Mar. 6	Bellows Falls, Vt.	Donna Elaine	Howard Haskell	Lois Phelps
Apr. 17	Bellows Falls, Vt.	Sandra Jean	Kenneth Potter	Maxine Morse
Apr. 21	Kittery, Maine	Michele Jan	Richard Savory	Joyce Childs
Apr. 21	Kittery, Maine	Marcia Ann	Richard Savory	Joyce Childs
Apr. 23	Keene, N.H.	John Michael, Jr.	John Kilburn	Rachel Clark
May 17	Bellows Falls, Vt.	Paul John	John Clark	Pauline Westcott
May 20	Springfield, Vt.	Sheryl Anne	Elbert Knicely	Fay Drake
May 30	Bellows Falls, Vt.	Robin Lee	George Wilson	Patricia Burbank
June 18	Bellows Falls, Vt.	Terry Michael	Roger Canfield	Priscilla Westcott
July 1	Bellows Falls, Vt.	Kristina Ann	Theodore Shultz	Virginia Essig
Aug. 5	Bellows Falls, Vt.	Debra Jane	Henry Anderson	Helen Call
Aug. 10	Bellows Falls, Vt.	Melodie Jo	Francis Monty	Marilyn Grant
Aug. 26	Keene, N.H.	Jody Ann	John Burroughs	Margaret Theriault
Sept. 5	Bellows Falls, Vt.	Frank Clifford	William Harrington	Leona Buzzell
Oct. 9	Keene, N.H.	Gerard Thomas	Thomas Donaghue	Lillian Perry
Oct. 13	Bellows Falls, Vt.	Gregory Gale	Richard Gale Bath	Robert Monty
Nov. 19	Bellows Falls, Vt.	Todd Albert	Don Porter	Barbara Haskins

ANNUAL REPORTS

OF THE

School District Officers

OF

ALSTEAD, N. H.

SCHOOL BOARD

Allison A. Gleason, Chairman
Mrs. Margaret Renzelman
Paul F. Marx

MODERATOR

Heman Chase

CLERK

Mrs. Charlotte Ward

TREASURER

Mrs. Frances Metcalf

SUPERINTENDENT

Elliott W. Keach

YEAR ENDING DECEMBER 31, 1962

THE STATE OF NEW HAMPSHIRE
SCHOOL WARRANT

To the inhabitants of the school district of the Town of Alstead qualified to vote in district affairs:

You are hereby notified to meet in the Vilas School Auditorium in said district on the 16th day of March, 1963, at 8:00 o'clock in the evening, to act upon the following subjects:

1. To choose a moderator for the ensuing year.
2. To choose a clerk for the ensuing year.
3. To choose a member of the school board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. To determine and appoint the salaries of the school board and truant officer, and fix the compensation of any other officer or agent in the district.
6. To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto.
7. To see if the district will vote to raise and appropriate a sum not to exceed \$5,000.00 for the purpose of purchasing a school bus, and in order to provide these funds authorize the school board to issue serial notes or bonds on the credit of the district for all or any portion of the amount so appropriated, further authorize the school board to determine the time and place of payment, the rate of interest and to do any or all acts as they deem necessary to their issuance in accordance with the provisions of the Municipal Finance Act RSA 33 and any amendments relating thereto.
8. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the salaries of school district officers and agents, and for the payment of statutory obligations of the district, and to authorize the application against said appropriation of such sums as are estimated to be received from the state equalization fund together with other income; the school board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the town.

9. To see if the district will vote to accept the services of a teacher consultant for Supervisory Union #60, in accordance with RSA 186:11, XXIII, as amended by Laws of 1957, 252:1, 1961, and RSA 189:44 and 47, and to raise and appropriate the sum of \$742.50 to be used with similar appropriations for 1963-64 from the other districts in the Union to pay that portion of salary and travel in excess of the \$2,500 to be received from the State of New Hampshire.

10. To see if the district will vote to authorize the school board to make application for and to accept and use in the name of the district, such advances, grants in aid or other funds for educational purposes as may now or hereafter be forthcoming from the United States government or any department or agency thereof, or any state or private agency.

11. To see if the district will vote to elect its school district officers by an official ballot and to adopt the non-partisan ballot system as provided in Sections 77-87 of Chapter 59 of the Revised Statutes Annotated for such election.

12. To see if the district will vote to raise and appropriate a sum not to exceed \$585.00 for the purpose of paying bonds and interest not outstanding on the greenhouse.

13. To transact any other business that may legally come before the meeting.

REPORT OF THE SUPERINTENDENT

To the School Board and Citizens of Alstead:

I herewith submit my annual report, January 15, 1962 - January 15, 1963, as your Superintendent of Schools:

The recommended budget reflects the increased costs due in part to meeting the requirements of the minimum standards of a comprehensive high school, and increased enrollment at the elementary school and at the high school. Increased enrollment and overcrowded conditions in the elementary school require additional help for teachers to the extent of two full-time teacher aides as compared to a half-time person this year. An additional teacher, part-time guidance counselor and part-time librarian are needed in the high school to meet the minimum standards of a comprehensive high school.

This year's budget allowed the accomplishment of many of the repair items that were omitted last year. We were also able to use matching funds to take advantage of the money made available by the National Defense Education Act.

Last year, membership in a cooperative school district was given consideration. It is my understanding that the vote taken at the district meeting was in the nature of being a consensus of opinion rather than a bonafide affirmative vote. Membership in a cooperative was defeated in Walpole which meant that the size of a cooperative, even if all the other towns voted favorably, would be too small to be effective.

Consolidation is being considered again this year. The Interim Commission Preliminary Report proposes a school district composed of the present districts of Acworth, Alstead, Charlestown, Langdon, Marlow, Walpole, and Westmoreland. The school boards of these districts were all represented at a meeting in Walpole on January 17, 1962. At this meeting, a decision was reached to study the formation of a cooperative district. A progress report will undoubtedly be presented at the School District Meeting in March.

Alstead needs an additional elementary classroom for September, 1963. The teacher aides are a stop-gap measure. The additional room would allow hiring a teacher rather than two teacher aides. The high school needs two additional rooms for September, 1964, not because of the enrollment, but because of the need for rooms where teachers can teach a subject.

Walpole needs additional classroom space. Charlestown also needs additional classroom space. The need is to get together on plans that will utilize available building facilities and to provide a central location for facilities that will serve all of the districts to the end that the children can be given an educational program that is in keeping with the present and is also looking to the future.

A successful Social Studies workshop for the teachers of Supervisory Union #60 was held last fall as a preliminary to the opening of school. The follow-up day in October placed emphasis on demonstration of successful use of the material developed during the first two days.

A teacher workshop is planned for next fall and tentative plans are to study ways and means of keeping citizens better informed of what is being done in the schools.

The United States Office of Education published, in 1957, a handbook of school financial accounting. The State Board of Education issued a School Financial Accounting Handbook that incorporated, wherever possible, the practices recommended in the national handbook. The change in accounting for school district monies, the preparation of budgets and reports became effective July 1, 1962. The purpose of the change is directed toward the achievement of standardization that will give better accounting and reporting practices plus the ability to make more accurate comparisons.

ENROLLMENT, January 11, 1963

Grade	1	2	3	4	5	6	7	8	9	10	11	12	P.G.	Total
	29	31	19	28	13	14	32	28	34	31	38	12	1	310

TUITION PUPILS ATTENDING ALSTEAD SCHOOLS, Jan. 11, 1963

Grade	1	2	3	4	5	6	7	8	9	10	11	12	P.G.	Total
Acworth			1				11	5	8	7	3	1		36
Langdon	1						5	9	5	10	6	2	1	39
Marlow									5	2	5	2		14

I wish to take this opportunity to thank the school board, teachers, parents, pupils and citizens for their cooperation.

Elliott W. Keach,
SUP'T. OF SCHOOLS

REPORT OF THE SCHOOL NURSE

The following is my report for the year ending June 30, 1962:

157 Pupils were examined by Dr. Tatem

The following defects were found and reported:

4 Pupils had wax plugs in both ears

1 Pupil had a reportable hernia

115 Pupils were under dental care

42 Pupils were in need of dental care

WORK OF THE SCHOOL NURSE:

288 Pupils had vision screening tests

9 Pupils received vision notices

157 Pupils had hearing screening tests

290 Pupils were weighed and measured

22 Pupils attended Pre-Registration Clinic

32 Pupils were checked for smallpox vaccination and necessary follow-up done

74 Pupils participated in the Urine Testing Program

186 Pupils participated in the Patch Testing Program

124 Pupils were given direct classroom teaching in Dental Health

It is interesting to note that in the early 20th century, mass immunization, improved sanitation, and innumerable other advances in medicine and public health had brought communicable disease under control.

When school medical services were started in this country the principal objective was to control contagious and nuisance disease through frequent medical inspections of the school and pupils. As communicable diseases have been controlled, emphasis has shifted to examinations for hearing and vision defects, and school physicals looking for physical defects.

School health services must be family-centered and family-oriented. The ultimate objective of the school health services is to maintain, protect, and promote the optimal health - physical, mental, emotional and social - of the school-age child.

The following is a list of functions included in the school health program:

1. To appraise the health status of pupils and school personnel.
2. To counsel pupils, parents, and others concerning findings.
3. To encourage the correction of remediable defects.
4. To assist in the identification and education of handicapped children.
5. To help prevent and control disease.
6. To provide emergency service for injury or sudden sickness.

Mrs. Ellen Pearce, R.N.
School Nurse

VILAS HIGH SCHOOL REPORT
1961-1962

Many of the suggested improvements made by the visiting evaluating committee on April 20, 21 and 22 in 1961 have been made by the faculty and school district. A two-year report is to be made to the New England Colleges and Secondary Schools this June, 1963.

These are some of the items that have been improved during the two-year period.

1. A small set of shelves was moved in the foods laboratory.
2. The oldest sewing machine was replaced.
3. A new foods textbook for Grades 9 and 10 and for the Junior High was adopted.
5. A new unified program of study has been developed.
6. We now have a very sound beginning of a reading improvement program with an SRA laboratory. Results have already been noted. This program will be strengthened next year.
7. The teen-age and campus book clubs are sponsored in all English classes. The number of books bought and the enthusiasm of the students is most gratifying.
8. All English classes are grouped homogeneously for next year.
9. We have incorporated an elective course in Creative Writing and Public Speaking this year.
10. Additional tapes are now in use in the French classes.
11. Beginning in 1963-64 a sequential French course will be given, with French III as a twelfth-grade subject.
12. Intermediate Algebra and Plane Geometry will be offered annually.
13. The mathematics library has been increased by many new reference books.
14. More coordination now exists between Junior and Senior High School mathematics.
15. Many reference books have been added to the Science Laboratory.

16. Practically all Science classes are held in the Science Laboratory.
17. Supplies and equipment have been added through the Title III Program.
18. The Poultry Project has been discontinued. More use of cold frames will be made.
19. A more effective screening process will be started this year. This will help to find students who are really interested in Agriculture and who have the means to conduct a supervised farming program.
20. Life history files have been initiated this year.
21. Supervised farming programs have been set up to a limited degree and will be further worked on this spring.
22. New Encyclopedia, Pictorial Atlas, and general reference works have been purchased, along with additional periodicals, i.e., National Geographic and Changing Times.
23. A series of eight Sequential Maps for World History and two slated maps (United States and Mediterranean area) have been purchased.
24. All Social Studies classes meet in Room 3.
25. Tapes, records, films and filmstrips are being used to a greater extent. Further use is being hampered by the lack of available materials to correlate with subjects.
26. It is hoped that the academic level is being raised generally and particularly in college preparatory courses.
27. No action has been taken to introduce a full-year course in Problems of Democracy, Sociology, or European History.
28. In Business Education, none of the subjects offered have been changed so that skill subjects will be taught closer to graduation. There have been no plans made to alter the curriculum in this manner.
29. No new courses are being given at the present time. General Business is to be offered in the fall of 1963.
30. The Business Education room is still being used for mixed classes, although it was suggested that this room be used only for typing and the use of machines. Because of limited space, this suggestion is almost impossible.

31. Shorthand is still being offered for a single year. There have not been any plans made to offer Shorthand II.

32. The only type of screening used is the acceptance of students into the advanced courses. This is done solely from ability shown in introductory courses. No tests are being given to measure ability or aptitude.

33. No additional equipment has been bought since the evaluation, although it has been suggested that an electric typewriter be purchased.

34. Nothing has been done to better the lighting facilities or the acoustical qualities of the room. Both of these should be done in the near future.

35. Provision has been made for field trips in the Office Practice class. Last year the class visited two offices and plans are being made to continue this practice each spring.

36. Further attention has been given to the field of health by setting aside a few classes in Biology and Physical Education for instructions in this field.

37. The Girls' Physical Education classes received uniforms in the spring of 1962 and the boys will obtain their's this year.

38. The scheduling of classes of the same age group and abilities is being worked on. At the present time there are two grade levels in one class. In previous years there were four grade levels to a class.

The Legion Oratorical Contest was won by Robert Nichols. The Good Citizenship Girl was Emily Compton. Robert Nichols was the Boys' State representative. Kristen Aho was the Girls' State representative.

ENGLISH

In all English classes, we have tried to combine the basic need of the student to write and speak correctly, and to enjoy the writings of the present as well as the past.

The study of grammar, punctuation, and spelling is incorporated into the daily work. Ability to think independently, to speak before a group, and to listen and evaluate has been combined in the general study.

The Reading Improvement Course is being offered again this year. We are using the "Reading Laboratory" issued by Science Research Associates, Incorporated. This is an aid to students and teacher, since it gives the student an opportunity to start at his level of ability and advance as rapidly as he is able. Everyone has shown improvement, in some instances as much as three grade levels.

There has been an emphasis on composition, since this is the skill critics feel has been neglected in the past. In connection with writing skills, we have offered a half-year of Creative Writing. The students have been very successful in their growth in self-expression, and we feel this has been a valuable experience for them.

A half-year course in Public Speaking is also being given this year. The emphasis is on developing poise, clear diction, and organizing material. The course is built around life-like situations.

The literature offered - prose, poetry, drama, classics, and current writings - is of such diversity that each student finds an area of interest and enjoyment.

FRENCH

French II has been offered this year to Eleventh Grade students only. This will enable us to give French I, II, III to Tenth, Eleventh and Twelfth Grade students next year, thus ensuring a continual exposure to French for three years. The college-bound students who take French III will have French in their senior year, and will be better able to handle college entrance requirements. This sequential offering of French was one of the recommendations made by the Evaluating Committee.

We have profited from the use of tapes. This has given us an opportunity to listen, understand, and imitate a variety of native speakers. We are fortunate in the number and excellence of our tapes and recording equipment.

The grammar and composition taught is basic and practical for comprehension in understanding spoken and written French.

Some beginnings have been made in an appreciation of French music and art with the view of an understanding of the culture of the French people.

MUSIC

Music has come to hold a place of ever-increasing importance in the education of our children. It is a subject which gives educational experience essential to the development of well-rounded and effective personalities.

The major objectives of music instruction in our modern schools are to help develop in boys and girls a desire for an understanding of music; to teach them to sing, play, listen, create and read music according to their individual interests and abilities; to discover and train pupils of special talent; to furnish opportunities for individual and group development of all boys and girls so that music may provide a pleasurable and worthy occupation in leisure time.

In the time allowed us, we are trying to apply our music program to fulfill these needs for our students. Musical experiences should give pleasure which is immediate and yet long lasting enough to carry over into their future.

In the last five years, the musical tastes of the students of chorus and band have grown a great deal in the type of music which they are willing to learn for performance. Last spring the band performed at the state Audition Festival in Keene and received an "A" rating. They worked hard to earn this recognition and we are proud of them.

This April, in Laconia, at the All-State Music Festival, Vilas is being represented by five students. Charles Batchelder, Steven Timpano and Jon Reinhardt will sing in the chorus, and as a result of auditions held in Hopkinton in December, Vivian Putnam will play flute in the band and Herbert Pratt will play the sousaphone. This is the largest representation we have ever had from our school and the first time we have had any members in the band as the result of a very rigid auditions rating with students from all over the state. You provided us with the sousaphone which helped one of our students to attain this honor and we are most grateful. Without this new instrument, a student would have been deprived of the opportunity and incentive to learn to play it well enough to be chosen for an All-State Concert group.

Many of you parents and friends attended our Christmas program. How gratifying it is to have a good audience, and it is in this way that you let us know that you wholeheartedly support and believe in our music program.

ALGEBRA I and II

With the acquisition of new textbooks this year for both Algebras, a more up-to-date, modern Algebra is presented. The Algebra is the traditional Algebra presented in a new language and with emphasis on different topics. Algebra I consists of numbers, number relations, sets, sentences, formulas, equations, linear equations, factoring, fractions, powers, roots, radicals and quadratic equations. Algebra II consists of numbers, sets, introduction to the algebra of sets, equations and inequalities, special products and factors, fractions, fractional equations, linear equations, quadratic functions, logarithms, determinants, and the binomial theorem.

GENERAL SCIENCE

General Science is a course to give the students a basic understanding of the phenomena that are going on around them. It covers an introduction to the physical and biological sciences to give the students an understanding and interest of these fields so they might continue their science education.

THE HOMEMAKING DEPARTMENT

For the year 1962-1963 there are 21 Junior High girls and 31 Senior High girls, making a total of 52 girls enrolled in Homemaking.

The Junior High girls study a variety of courses such as Food Preservation, Child Care, Personal Grooming, Care of Room, Personality, Clothing Selection and Construction, and Foods, with emphasis on Breakfasts and Luncheons. These studies will give the girls a background for future homemaking.

The Senior High girls are participants in the courses of Home Living, Good Grooming, Clothing Selection and Construction, Meal Planning and Table Service, Food Preparation and Food Preservation. In the Home Living course, they learn how to select and make house plans, care for a home and some important factors to be considered in decorating and furnishing the home. The Freshman and Sophomore classes are making wool suits as their main clothing project this year. A number of field trips are taken each year in these classes in order to emphasize various subject matter areas.

Home projects are important events occurring in Home Economics. Each student selects four projects that she wishes to accomplish during one school year, putting no less than a total of 120 hours. This should be chosen in a related field of study. Home visits are also made to each of the students enrolled in Home Economics in Grades 9-12.

Members of the Vilas Chapter of the Future Homemakers of America attended the State Convention at Keene Teachers' College in October. They were bus guests of the Charlestown Chapter. New draperies were made for the sewing room and the kitchen cupboards were painted as part of the project work. The FHA also helped to sponsor the annual Vilas Fair and the Christmas Party.

During the summer vacation, the Home Economics Department received a new coat of paint and the sewing room floors were sanded. This brightened the rooms immensely. One sewing machine was replaced and some new kitchen utensils were added.

CHEMISTRY DEPARTMENT

Though the chemistry program is set up as a prerequisite to further training at the college level, it also provides the student with a background into the chemical make-up of materials which they use from day to day.

This year, much to the students' liking and benefit, we are holding two laboratory periods per week. This provides the students with a greater opportunity to "get in there and try" their hand at applying laboratory methods to text material.

EARTH SCIENCE

Earth Science consists of the study of the earth's atmosphere, climates, formation, composition, structure, tectonics or structural geology, physiograph, and historical geology, the construction and interpretation of contour maps and their relationship to topography and physiography. A unit comprising of the geology of New Hampshire is to acquaint the student with our state more fully than previously.

GENERAL MATH

Since this is the last formal study of math most of the students will have, it is a survey of the practical applications of the various fields of mathematics. This includes taxes, insurance, budgets, algebra and geometry. In all cases we are concerned with how a knowledge of mathematics can help at home, on the job and in life in general.

Puzzles, games and meaningful problems are used to make the study more interesting.

PHYSICS

The course includes mechanics of solids, forces in liquids and gases, motion, heat, sound, electricity, magnetism, light and atomic energy. This year with an extremely small class, more is being done with learning by formal and informal experiments.

It is the general purpose of Physics to introduce to students the field of Physics in preparation for the study of the sciences on a college level.

BIOLOGY DEPARTMENT

Biology aims to give us an accurate and consistent mental picture of the natural world around us and of ourselves. The knowledge which this mental picture has given to mankind has proven very helpful in solving problems of our natural surroundings, and therefore has had a tremendous effect on our way of life.

The Biology Department provides training in understanding the student's natural surroundings and the structure and functions of his own earthly being. This department also applies its methods and training of students at the high school level.

ADVANCED MATH

This is math for seniors which surveys trigonometry, solid geometry, analytic geometry, calculus and some of the so-called modern math.

One of the main purposes is to develop interest in the study of math in college.

BUSINESS EDUCATION DEPARTMENT

The courses in the Business Education Department consist of Office Practice, Typing I, Typing II, Personal Typing, Shorthand, and Bookkeeping.

In Office Practice each student puts to use all skills learned in other business subjects to this date. The course is set up so that each student does a variety of jobs that might face her in the office. This is further aided by the use of a set with actual business papers and assignments. Visits to two firms is an aid in helping the student understand what business requires of its employees. This is a good course because of the combining of all the business subjects.

Typing I and Personal Typing are set up with the same objectives: to acquaint the students with the business letter and the personal letter, with emphasis more toward the business letter and all its parts. Most of the students enjoy typing and have definite assignments for each week. Each student completes a quota with a minimum standard for each week and working to the maximum standard.

Typing II combines the basic skills learned in first year typing and adds to it the various forms and jobs that might face the typist in one of the better typing positions. The use of workbooks in this class helps the student become familiar with different types of letterheads and business forms. In addition, the student learns how to write and type manuscripts. He or she also learns stenciling and the use of the mimeograph machine.

Shorthand gives the student a chance to test his skill in writing for speed and at the same time working for accuracy after learning the basic forms. Most students enjoy the class because of goals that are to be attained during the course. These goals are in regard to writing speed and later on for transcription speed.

Bookkeeping is broken down into each part of the complete bookkeeping cycle. It is taught in such a way that each week the students add another step to the overall process. Eventually they will be given sets to put this whole process to work in one set of books.

ART DEPARTMENT

The Alstead school curriculum now has an Art Program. The art supervisor has classes in the Elementary school two mornings a week, on Tuesdays and Fridays. Vilas High School has classes in the afternoon of these two days. This course is an elective for Grades 9-12.

Grades 1-8 will have tempera painting (sometimes to music), chalk, pencil, crayon, cereal drawing, cut and torn paper, collage, stencil, clay, sawdust dough, 3-D pictures, lettering, poster work, and the elements and principles of Design.

Grades 9-12, in addition to the above, will have outdoor sketching, pen and ink, ink-wash, pencil, charcoal, chalk drawing, plaster and wire sculpture, still-life, paper mache, the Elements and Principles of Design, and the History of Art.

Field trips will be arranged to the Currier Gallery of Art in Manchester and the Boston Museum of Fine Arts.

The Boston School of the Museum of Fine Arts has offered two prize awards to juniors and seniors in the art class in the form of free tuition in a survey course in art. The two students selected will have shown ability in art and a desire to continue an interest in this field.

It is hoped that silk-screen and linoleum block printing, as well as more extensive work in plaster modeling and sculpturing, can be included in the Art curriculum when supplies and materials, as well as adequate work space, are available.

An Art room is urgently needed and most certainly more chalk-board surface and exhibition space for students' work and teacher's demonstrations.

A record player for music, an opaque projector, a 16 mm film projector, a slide projector, and easels would give the students a chance to participate in an art program such as the most advanced and progressive schools are now enjoying.

PHYSICAL EDUCATION

In October, 1962, the Vilas Soccer team ended their season with four wins, six losses, and two ties. Vilas also performed one of the outstanding games of the season by claiming victory over St. Mary's (1-0), who participated in tournament competition.

The 1961-1962 Basketball season was completed in good standings of twelve wins and nine losses, which includes tournament games. The Vilas basketball team had the honor of competing in the semi-finals at Durham, New Hampshire, due to their victories over top ranking teams at the play-offs and quarter finals.

The Baseball team split their season with six wins and six losses.

During the spring months, the Vilas High gymnastics team put on an exhibition of their talents for the people of Alstead. This exhibition consisted of tumbling and tableaux.

Physical education program for girls, Grades 7-12, and for boys, Grades 7-8: (1) Fall: Physical Training, Fundamentals of Soccer, and Fundamentals of Basketball; (2) Winter: Physical Training, Tumbling, and Volleyball; (3) Spring: Physical Training, Softball, Cagball, Swimming, Track and Field Events.

Physical education program for boys, Grades 9-12: (1) Fall: Physical Training, Touch Football, and Tumbling; (2) Winter: Physical Training, Tumbling, and Volleyball; and (3) Spring: Physical Training, Cagball, Track and Field Events, Softball, and Swimming.

Objectives of the proposed Physical Education Program:

1. Contribution to the individual's total development.
2. To develop self-realization.
3. To help individual to become more efficient.
4. To bring about human relationships.
5. To help individuals to develop a sense of responsibility.

VOCATIONAL AGRICULTURE

The chief aims of vocational agriculture are (1) to prepare students to meet their immediate agriculture needs and (2) to prepare pupils to meet with growing efficiency the demands of a progressive vocation of farming.

The members of FFA are planning to operate the greenhouse at a higher capacity than in recent years. At this time they are preparing for such events as the Boston Marketing Tour, Public Speaking, Parent and Son Banquet and the State FFA Convention.

This past fall, Larry Wilson and Guy Elliott represented the Vilas Chapter of the National FFA Convention at Kansas City.

REPORT ON VISIT TO VILAS HIGH SCHOOL

December 11, 1962

On December 11, 1962, Mr. Roland L. Schoepf of the Division of Instruction visited Vilas High School in Alstead. The purpose of the visit was to clarify what action, if any, is necessary to qualify Vilas High School as an approved comprehensive high school under the new minimum standards which go into effect in September, 1963.

This report should not be considered a complete evaluation of the school. The visit was cursory and explored only the highlights of the program. A much more detailed analysis would result from an evaluation voluntarily sought by the school from the New England Association of Colleges and Secondary Schools.

The program of studies offered in 1962-63 was examined, and in order to estimate what the program needs would be for another year, the following courses were designated as being offered for either college or non-college preparatory students. This listing should not be construed as binding the school to these declarations next year.

(A) indicates a course which is offered every other year on an alternating basis; in 1962-63 this course was not offered.

* indicates a course declared as college preparatory as well as non-college preparatory, but taught in a single section; such a course would be considered as two preparations for the teacher.

<u>ACADEMIC COURSES</u>	<u>College Preparatory</u>	<u>Non-College Preparatory</u>
English	1. 9 2. 10 3. 11 4. 12* 5. Creative Writing	1. 9 2. 10 3. 11 4. 12*
Foreign Language	1. French I (A) 2. French II 3. French III (A)	
Science	1. Earth Science 2. Biology 3. Physics 4. Chemistry	1. General Science 2. Biology
Mathematics	1. Algebra 2. Geometry 3. Inter. Algebra (A) 4. Trig. & Adv. Alg.	1. General Math I
Social Sciences	1. Civics & Youth Prob.* 2. History of Civ. 3. U.S. History 4. Contemporary Prob.	1. Civ. & Youth Prob.* 2. U.S. History

PRACTICAL ARTS COURSES

Business	<ol style="list-style-type: none">1. Typing I2. Typing II3. Shorthand I4. Bookkeeping I5. Office Practice6. General Business (to be offered 1963-64)
Agriculture	<ol style="list-style-type: none">1. Agriculture I (A)2. Agriculture II3. Agriculture III (A)4. Agriculture IV
Home Economics	<ol style="list-style-type: none">1. Homemaking I (A)2. Homemaking II3. Homemaking III (A)4. Homemaking IV

FINE ARTS COURSES

1. Music Apprec. & History - $\frac{1}{4}$ credit
2. Band - $\frac{1}{4}$ credit
3. Chorus - $\frac{1}{4}$ credit
4. General Art I - $\frac{1}{4}$ credit

ACTION NECESSARY TO BECOME AN APPROVED COMPREHENSIVE HIGH SCHOOL

1. No teacher shall be assigned a teaching schedule which requires more than five different preparations in a given day. At the present time there are two teachers who have six preparations.
2. There must be an organized guidance program which provides at least two periods a day of guidance services. This will require a teacher-counselor who has had 12 semester hours of graduate-level courses in the field of guidance.
3. A school of this size must provide the services of a teacher-librarian for one period a day. A teacher-librarian is defined as one who has had a minimum of six semester hours of library science. Additionally, the book collection must be developed to meet the 1500 volume minimum, essential to a school of this size.
4. The business education program should provide a variety of experiences in the use of business machines and equipment. Toward this end, additional equipment, such as a calculator, should be provided.

5. The minimum program of studies of a comprehensive high school must provide for at least 10 units of non-college preparatory subjects, including two courses in mathematics. One more course in mathematics must be added, preferably a General Mathematics II course, which might include elements of algebra and geometry.
6. Although there is a full-time principal, his supervisory and administrative responsibilities are such that secretarial and clerical assistance is indicated. Because of the need to handle all official school records and correspondence accurately and in confidence, it is important that this work be done by competent adult secretarial help.
7. As classes increase in size and the program is further developed in keeping with the needs of the students, it is apparent that more teaching stations will have to be made available in the near future. This will require further study based on enrollment and proposed curriculum changes.

ALSTEAD FACULTY 1962-1963

Mrs. Lora L. Adams	Home Economics
Mr. Rodney R. Adams	Math, Physics, General Science
Mrs. Jeanette L. Allen	Commercial
Mrs. Margaret Y. Asbell	Teacher Aid
Mrs. Ruth N. Benware	Grades 3-4
Mrs. Irene Boles	Math, Science, Grades 7-8-9
Mrs. L. Rachel Donnelly	English
Mr. Leslie M. Greene	Physical Education, Biology
Mrs. Eleanor Dix Greer	Art
Mrs. Florence L. Gude	English & French
Mr. Bruce A. Kibbee	English, Social Studies, Gen. Science, 7-8
Miss Rose M. Knight	Grades 2-3
Mr. Charles R. Lewis	Vocational Agriculture, Chemistry, Shop
Mrs. Patricia A. Lowrey	Grades 5-6
Mr. Daniel M. Metcalf	Principal, Grades 1-12
Mrs. Gertrude M. Putnam	Grade 1
Mrs. Madeline M. Tole	Music Supervisor
Mr. Larry B. Twitchell	Social Studies, English

ACTUAL SALARIES PAID
School Year 1961-62

Mrs. Lora L. Adams	\$ 4,350.00
Mr. Rodney R. Adams	4,100.00
Mrs. Ruth N. Benware	4,075.00
Mrs. Irene Boles	4,000.00
Mr. Stuart Carter	4,500.00
Mrs. L. Rachel Donnelly	2,400.00
Mr. Leslie M. Greene	4,300.00
Mrs. Florence L. Gude	4,250.00
Mr. Bradford A. Haines	4,717.66
Mr. Bruce A. Kibbee	4,800.00
Miss Rose M. Knight	4,000.00
Miss Margaret J. LePage	4,550.00
Mr. Daniel M. Metcalf	6,700.00
Mrs. Gertrude C. Putnam	4,450.00
Mrs. Madeline M. Tole	2,550.00
Mr. Larry B. Twitchell	4,000.00
Mrs. Patricia A. Lowrey	182.00
Mrs. Mildred R. Moulthrop	539.80
Mr. Harry A. Spooner	4,764.94
Mr. Melvin Allen	215.28
Mr. Leroy E. Clark	1,200.00
Mrs. Ora H. Clark	16.75
Mr. Edward Putnam	7.58
Mr. Clarence Simonds	72.75
Mr. James Ells	63.35
Mr. Daniel R. Young	23.63
Mr. Richard G. Clark	10.00
Mr. Guy Drake	365.76
Mr. Burpee E. Durling	539.00
Mr. Austin D. Fletcher	2,190.00
Mrs. Frances E. Metcalf	250.00
Mr. Hermon Buss	75.00
Mrs. Margaret Renzelman	75.00
Mr. Allison Gleason	75.00
Mr. Heman Chase	3.00
Mrs. Charlotte Ward	3.00

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

SUMMARY OF FINDINGS AND RECOMMENDATIONS

September 25, 1962

The School Board
Alstead School District
Alstead, New Hampshire
Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Alstead School District for the fiscal year ended June 30, 1962, which was made by this Division in accordance with the vote of the District. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the School Board and the School District Treasurer.

FINANCIAL STATEMENTS

Comparative Balance Sheets: (Exhibit A)

Comparative Balance Sheets as of June 30, 1961 and June 30, 1962, are presented in Exhibit A. As indicated therein, the Net Debt decreased by \$6,335.77 during the fiscal year ended June 30, 1962.

Analysis of Change in Financial Condition: (Exhibit B)

An analysis of the change in financial condition of the School District during the fiscal year is made in Exhibit B, with the factors which caused the change indicated therein. These were as follows:

Decrease in Net Debt

Notes & Bonds Paid	\$3,000.00	
Net Budget Surplus	6,118.98	
Deficiency Appropriation for 1961-62	<u>2,500.00</u>	

Increase in Net Debt

Surplus Used to Reduce School Tax	\$ 4,832.21	
Decrease in Accounts Receivable	<u>451.00</u>	
		<u>5,283.21</u>

<u>Net Decrease</u>	<u>\$ 6,335.77</u>
---------------------	--------------------

Comparative Statements of Appropriations and Expenditures - Estimated and Actual Revenues: (Exhibits C & D)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended June 30, 1962, are presented in Exhibits C and D. As indicated by the Budget Summary (Exhibit D), a revenue surplus of \$3,257.69, plus a net unexpended balance of appropriations of \$2,861.29, resulted in a net budget surplus of \$6,118.98.

Summary Statement of Receipts and Expenditures: (Exhibit E)

A summary statement of receipts and expenditures for the fiscal year ended June 30, 1962, made up in accordance with the uniform classification of accounts, is included in Exhibit E. Proof of the Treasurer's balance as of June 30, 1962, is indicated in Exhibit F.

Statement of Bonded Debt: (Exhibit G)

A statement of the outstanding bonded indebtedness of the School District as of June 30, 1962, showing annual debt service requirements, is contained in Exhibit G.

Statement of School Tax Account: (Exhibit H)

Exhibit H presents a statement of the School District Tax account with the Town of Alstead. As indicated therein, as of June 30, 1962, the School District had received from the Town the total amount of the 1961-62 School Tax, and a prepayment on the 1962-63 School Tax in the amount of \$2,979.04. This represented a deficiency appropriation of \$2,500.00 which was made at the March, 1962 District meeting, plus an advance on account of the 1962-63 School Tax of \$479.04. The latter amount is shown as a liability account in the Balance Sheet of June 30, 1962, (Exhibit A).

GENERAL COMMENTS

Current Surplus:

The current surplus (excess of total assets over current liabilities) increased from \$4,560.62 to \$7,896.39, during the fiscal year as shown by the following statement:

	<u>June 30, 1961</u>	<u>June 30, 1962</u>
<u>Total Assets</u>	\$ 6,987.30	\$13,378.68
<u>Current Liabilities</u>	<u>2,426.68</u>	<u>5,482.29</u>
<u>Current Surplus</u>	\$ 4,560.62	\$ 7,896.39

Conclusion:

The provisions of Chapter 184, of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the School District.

We extend our thanks to the officials of the Alstead School District for their assistance during the course of the audit.

Yours very truly,

Hugh J. Cassidy, Auditor
Charles T. Carroll, Accountant

Harold G. Fowler, Director
DIV. OF MUNICIPAL ACC'TG.
STATE TAX COMMISSION

REPORT OF SCHOOL BOARD

	Actual Expenditures 1961-62	Adopted Budget 1962-63
<u>ADMINISTRATION</u>		
Salaries of District Officers	\$ 481.00	\$ 481.00
Superintendent's Salary (local share)*	943.02	905.00
Tax for Statewide Supervision	406.00	426.00
Salaries of Other Admin. Personnel	536.50	555.00
Supplies and Expenses	1,964.78	1,532.00
Total	\$ 4,331.30	\$ 3,899.00

INSTRUCTION

Teachers' Salaries, High School	\$ 31,210.08	\$ 35,453.00
Teachers' Salaries, Elementary	30,619.00	35,297.00
Principals' Salaries, H.S. and Elem.	6,700.00	7,000.00
Books & other Instructional Aids, H.S.	1,050.44	1,920.00
Books & other Instructional Aids, Elem.	664.51	1,769.00
Scholars' Supplies, H.S.	887.24	1,602.00
Scholars' Supplies, Elem.	849.65	1,379.00
Supplies & other Expenses, H.S.	552.84	1,835.00
Supplies & other Expenses, Elem.	23.98	570.00
Total	\$ 72,557.74	\$ 86,825.00

OPERATION OF SCHOOL PLANT

Salaries of Custodians, High School	\$ 3,050.00	\$ 4,200.00
Salaries of Custodians, Elementary	2,200.32	1,250.00
Fuel or Heat, High School	1,535.36	1,850.00
Fuel or Heat, Elementary	576.80	1,150.00
Water, Light, Supplies, Expense, H.S.	1,621.96	1,713.00
Water, Light, Supplies, Expense, Elem.	1,259.07	1,400.00
Total	\$ 10,243.51	\$ 11,563.00

MAINTENANCE OF SCHOOL PLANT

Repairs and Replacements, H.S.	\$ 1,335.05	\$ 2,000.00
Repairs and Replacements, Elem.	541.62	700.00
Total	\$ 1,876.67	\$ 2,700.00

AUXILIARY ACTIVITIES

Health Supervision, High School	\$ 447.18	\$ 480.00
Health Supervision, Elementary	717.45	722.00
Transportation, High School	1,951.19	2,600.00
Transportation, Elementary	3,943.65	3,900.00
Tuition, High School	277.48	457.00
Tuition, Elementary	102.90	269.00
Special Act. & Special Funds, H.S.	250.00	830.00
Special Act. & Special Funds, Elem.	50.00	50.00
School Lunch, High School	509.94	610.00
School Lunch, Elementary	818.03	915.00
Total	\$ 9,067.82	\$ 10,833.00

FIXED CHARGES

Retirement, High School	\$ 2,605.07	\$ 3,356.00
Retirement, Elementary	2,555.52	3,224.00
Insurance, Treas. Bonds & Expense, H.S.	593.15	1,020.00
Insurance, Treas. Bonds & Expense, Elem.	951.50	680.00
Total	<u>\$ 6,705.24</u>	<u>\$ 8,280.00</u>

CAPITAL OUTLAY

New Equipment, High School	\$ 228.76	\$ 1,272.00
New Equipment, Elementary	67.74	1,619.00
Total	<u>\$ 296.50</u>	<u>\$ 2,891.00</u>

DEBT AND INTEREST

Principal of Debt	\$ 3,000.00	\$ 4,000.00
Interest on Debt	1,100.00	975.00
Total	<u>\$ 4,100.00</u>	<u>\$ 4,975.00</u>

Cash on hand, June 30, 1962	\$109,178.78	\$131,966.00
General Fund	<u>5,193.18</u>	
Grand Total	\$114,371.96	

*State's Share \$4,250.00; Gilsum \$319.41; Marlow \$228.15;
Surry \$258.57; Walpole \$2,793.57; Westmoreland \$527.28

SCHOOL DISTRICT OF ALSTEAD

	Adopted Budget <u>1962-63</u>	Proposed Budget <u>1963-64</u>
100 - ADMINISTRATION		
110 - Salaries of District Officers	\$ 481.00	\$ 481.00
135 - Contracted Services	415.00	215.00
190 - Other Expenses	105.00	145.00
200 - INSTRUCTION		
210 - Salaries	78,390.00	91,754.00
215 - Textbooks	1,779.00	1,800.00
220 - Libraries & Audiovisual Materials	1,965.00	1,500.00
230 - Teaching Supplies	3,411.00	3,600.00
235 - Contracted Services	100.00	75.00
290 - Other Expenses	538.00	435.00
300 - ATTENDANCE SERVICES	25.00	25.00
400 - HEALTH SERVICES	195.00	225.00
500 - PUPIL TRANSPORTATION	6,742.00	7,254.00
600 - OPERATION OF PLANT		
610 - Salaries	5,050.00	5,150.00
630 - Supplies	1,740.00	1,800.00
635 - Contracted Services		150.00
640 - Heat	3,000.00	2,900.00
645 - Utilities	2,100.00	2,250.00
690 - Other Expenses		75.00
700 - MAINTENANCE OF PLANT	3,208.00	3,800.00
800 - FIXED CHARGES		
850 - Employee Retirement & F.I.C.A.	6,618.00	7,931.00
855 - Insurance	1,458.00	1,550.00
900 - *SCHOOL LUNCH & SPECIAL MILK PROGRAM	1,525.00	1,700.00
1000 - STUDENT BODY ACTIVITIES	920.00	750.00
1100 - COMMUNITY ACTIVITIES		100.00
1200 - CAPITAL OUTLAY		
1267 - New Equipment	2,891.00	600.00
1300 - DEBT SERVICE		
1370 - Principal	4,000.00	4,000.00
1371 - Interest	975.00	875.00
1390 - Other Debt Service		15.00

1477 - OUTGOING TRANSFER ACCOUNTS IN STATE		
1477.3 - Supervisory Union Expenses	3,183.00	3,340.00
1477.4 - Tax for Statewide Supervision	426.00	422.00
1478 - OUTGOING TRANSFER ACC'TS. OUT-OF-STATE		
1478.1 - Tuition	----	449.00
1479 - TUITION TO OTHER THAN PUBLIC SCHOOLS	<u>726.00</u>	<u>295.00</u>
	\$131,966.00	\$145,661.00
*Federal and District Funds		

RECEIPT ITEMS

Balance (actual or estimated)	----	\$ 5,000.00
Tuition	\$ 34,819.00	38,625.00
Trust Funds	5,500.00	5,800.00
Revenue from State Sources	966.00	3,224.00
Revenue from Federal Sources	3,600.00	3,800.00
Revenue from Local Sources	420.00	660.00
Other Receipts	<u>180.00</u>	<u>600.00</u>
Total Receipts	\$ 45,485.00	\$ 57,709.00
To be raised by taxation	<u>86,481.00</u>	<u>87,952.00</u>
Grand Total	\$131,966.00	\$145,661.00

INCOME REPORT

	<u>Actual Income 1961-62</u>	<u>Adopted Budget 1962-63</u>
Balance, July 1, 1961:		
General Fund	\$ 6,536.30	\$
Federal Aid	2,350.28	2,100.00
National School Lunch	1,399.34	1,500.00
National Defense Education Act	400.44	
State Building Aid	966.67	966.00
Local Taxation	71,214.80	
Elementary School Tuition	6,492.50	9,684.00
Secondary School Tuition	18,161.23	25,135.00
Trust Funds	6,426.40	5,500.00
Other	424.00	600.00
Total Receipts	<u>\$114,371.96</u>	<u>\$ 45,485.00</u>
To be raised by taxation		<u>86,481.00</u>
Grand Total		\$131,966.00

ALSTEAD SCHOOL DISTRICT
Statement of Bonded Indebtedness, Showing Annual
Maturities of Principal and Interest
As of June 30, 1962

Elementary School Construction
Bonds
2½%

Amount of Issue	\$65,000.00
Date of Issue	June 1st, 1954
Principal Payable Date	June 1st
Interest Payable Dates	December 1st & June 1st
Payable At	Merchants National Bank - Boston or Bellows Falls Trust Company - Bellows Falls, Vermont

Maturities -

<u>Fiscal Year Ending:</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
June 30, 1963	\$ 4,000.00	\$1,025.00	\$ 5,025.00
June 30, 1964	4,000.00	925.00	4,925.00
June 30, 1965	4,000.00	825.00	4,825.00
June 30, 1966	4,000.00	725.00	4,725.00
June 30, 1967	4,000.00	625.00	4,625.00
June 30, 1968	4,000.00	525.00	4,525.00
June 30, 1969	4,000.00	425.00	4,425.00
June 30, 1970	4,000.00	325.00	4,325.00
June 30, 1971	4,000.00	225.00	4,225.00
June 30, 1972	<u>5,000.00</u>	<u>125.00</u>	<u>5,125.00</u>
	\$41,000.00	\$5,750.00	\$46,750.00

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

September 25, 1962

Certificate of Audit

This is to certify that we have examined and audited the accounts of the Alstead School District for the fiscal year ended June 30, 1962. In our opinion, the Exhibits included herewith reflect the true financial condition of the School District on June 30, 1962, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

Harold G. Fowler
Director
DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

Hugh J. Cassidy, Auditor
Charles T. Carroll, Accountant

NOTE: The schedule of exhibits that are reported by the State Auditors may be examined by any interested parties at any regular School Board meeting.



L. F. BRAGG'S AUTO





UNIVERSALIST CHURCH,



Appreciation goes to Miss Marie Radcliffe and Mrs. Laura MacLane for providing pictures.





J. W. PRENTISS' THOROUGH BREDS

